

SHIPBOURNE PARISH
COUNCIL

SARAH HUSEYIN
Clerk to the Council

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To: The Members of the Parish Council of Shipbourne - I hereby summon you to attend the **Meeting of the Parish Council** to be held at Shipbourne Village Hall commencing at **7.00 p.m. on Monday 7 February 2022** to transact the undermentioned business. **Sarah Huseyin, Parish Clerk**

Members of the public are welcome but given the ongoing Covid situation, we would be grateful if you would continue to observe social distancing measures.

The business of the Parish Council will be taken in the following order. All matters discussed will include information items as well as:

AGENDA

1. **Apologies for absence**
2. **Dispensations and Declarations of Interest**
3. **To approve as a correct record the Minutes of the Parish Council meeting 10 January 2022**
4. **Public Open Session** - Members of the public are welcome to address the Parish Council with any concerns they have, this item will be limited in time at the discretion of the Chairman
5. **Highways & Footpaths - Highways Improvement Plan (HIP) – Approval for submission to KCC**
6. **Matters arising**
 - 6.1 **Grass Cutting at Wightwicks and Common Land at Dunks Green 2022**
 - 6.2 **Broken sign post at Dunks Green – Update**
 - 6.3 **Village Hall & Shipbourne Farmers Market – FCC Funding**
 - 6.4 **Climate Change - SPC Action**
 - 6.5 **Little Mead - Tree Removal**
 - 6.6 **Jubilee – Trees/ Jubilee Beacons/ Street Parties**
 - 6.7 **Resurfacing path to the Church**
 - 6.8 **Street Lighting on Upper Green Lane – Update**
7. **Reports: County Councillor, Borough Councillor,**
8. **Update from PPP meeting**
9. **Communications – Please request items of interest * Circulated**
 KALC News January 2021 *
 KALC CEO Bulletin January 2021
 Waste Collections - weekly update briefings
 KALC Community Awards Scheme 2022 – Submission
 KCC Members Newsletter Waste Management Update January 2022
 KALC T&M Meeting - Thursday 24th February 2022 at 7.30pm
 Tunbridge Wells Local Plan Examination **stage 1 hearings will commence at 10am on Tuesday 1st March 2022**
 KALC launches new events for February and March 2022
10. **Chairs Action and Correspondence**
11. **Finance & Policy**
 - 11.1 **Payment of Accounts** – Accounts will be presented for agreement to pay:

Parish Clerk January Salary & Expenses	£477.91
HMRC – Clerks Tax & NI Contribution	£8.20
St Giles’ – Grass cutting 2021	£675.00
Open Spaces – Annual Subscription	£45.00
Action with Communities in Rural Kent	£60.00
 - 11.2 **Review of Policy Documents**
 - 11.3 **Timesheet Report – January**

12. Planning Matters

12.1 Local Plan – Call for Sites Deadline 7th February

12.2 Planning Applications – *There are no current planning applications. List B due Monday 7th February and any new applications can be included.*

12.3 Planning Decisions – Withdrawn

TM/21/02983/FL - Erection of a single dwellinghouse and associated works. Removal of existing buildings and concrete hardstanding. Land South Of Woodbine Cottages, Roughway Lane, Roughway, Tonbridge, Kent.

12.4 Shipbourne Design Statement

13. To review submission to Parish Newsletter

14. Urgent Business that occurs and requires attention before the next meeting

15. Date of next meeting – Monday 14 March 2022 – Shipbourne Village Hall

PART 2

15. Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

Signed

SR Hüseyin