

SHIPBOURNE PARISH
COUNCIL

SARAH HUSEYIN
Clerk to the Council

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Minutes of the Meeting of the Parish Council held at Shipbourne Village Hall on Monday 6 December 2021

Present: Cllr Tyler (Chair), Cllr Bate (via Zoom), Cllr Dagger, Cllr Leach, Cllr Sheldrick

1. **Apologies for absence** - Cllr Oram, Borough Cllrs Palmer, Shaw and Taylor and County Cllr Rayner.
2. **Dispensations and Declarations of Interest** - Cllr Bate declared an interest as a neighbour in planning application TM/21/03029.
3. **To approve as a correct record the Minutes of the Parish Council meeting 8 November 2021** - A couple of amendments were suggested by Cllr Bate and these were agreed. The Clerk will prepare a clean copy for Cllr Tyler to sign.
4. **Public Open Session** - No Members of the public were present.
5. **Highways & Footpaths - Highways Improvement Plan** – The Clerk reported that she had met with Clare Venner last week and will send through details of the issues we are having with a view to putting a Highways Improvement Plan in place. The main issue that we have is parking on the double yellow lines opposite The Chaser which is more of an enforcement issue with TMBC.
6. **Matters arising**
 - 6.1 **Grass Cutting at Wightwicks and Common Land at Dunks Green 2022** - The Clerk has sent the 2021 schedule and quote to Cllr Bate to check. The invoice for work done in summer 2021 is still outstanding and the Clerk has sent a reminder to Geoff Taylor. It was agreed that we should get an additional quote from Duncan Simpson
 - 6.2 **Broken sign post at Dunks Green** – Update – The sign hasn't been installed and the Clerk was asked to chase up and ask whether it could be installed by Christmas.
 - 6.3 **Village Hall & Shipbourne Farmers Market** – Cllr Leach reported that there was no change regarding village hall hires. Footfall is still not back to pre-pandemic levels although hopefully will improve with the Christmas markets.
 - 6.4 **Climate Change** - SPC Action Plan – Cllr Bate agreed to put something together for the January meeting including policy on responses to planning applications and what we are doing as a Parish. The Clerk said that she had looked at East Peckham's policy which is on their website.
 - 6.5 **Little Mead** - Update - The Clerk has requested a site meeting and it was suggested that we try and meeting on 20th December. The Clerk will email the residents to set up the meeting.
 - 6.6 **Speed Calming, Litter and Parking** - Update – Cllr Sheldrick reported that the Fairlawne Estate were doing a lot of litter picking. Cllr Leach said that some residents also do regular litter picking in the village.
 - 6.7 **Bollards on Dunks Green** – Repair – Cllr Sheldrick reported that the bollards have now been repaired/replaced and we can take this item off the agenda.
 - 6.8 **Jubilee** – Trees/ Jubilee Beacons – Cllr Leach reported that the PCC had had a meeting last Monday. Viv Packer is co-ordinating the event and is looking to see what we did last time.
 - 6.9 **Resurfacing path to the Church** – Cllr Leach will speak to Bob Taylor to find out if there is any idea of costing and timescale. It was thought that the driveway was owned by The Church.
 - 6.10 **Local Government Boundary Commission for England** – Cllr Bate has drafted a response which has been sent to Patrick at Plaxtol PC
 - 6.11 **Garden Waste – Skip 11 Dec 9.30**
 - 6.12 **Dunks Green noticeboard removal**
 - 6.13 **Safety of walkers (Kentish Rifleman)**
7. **Reports: County Councillor, Borough Councillor, PCSO**
8. **Communications – Please request items of interest * Circulated**

Signed.....Dated.....

KALC News November 2021 *
 KALC CEO Bulletin November 2021
 Waste Collections - weekly update briefings
 A Guide to taking part in The Queen's Platinum Jubilee Beacons - 2 June 2022
 Tonbridge & Malling Ramblers - Walk dates for local publication
Local Government Boundary Commission for England - draft recommendations for new wards, ward boundaries, and wards names for Tonbridge and Malling Borough Council – Consultation Deadline 13 December 2021*.
 TMBC - Air Quality [Consultation](#) for Hackney Carriage and Private Hire Vehicles – Deadline 31 December 2021
Sevenoaks District Council Strategic Planning Consultations - Stage 1 and Stage 2 Call for Sites will close at 5pm on 20 January 2022
 KALC T&M Area Meeting Thursday 9th December
 Tonbridge & Malling Borough Council's Policy on the Gambling Act by no later than 31 January 2022
 Tonbridge & Malling Neighbourhood Engagement Meeting 8 December
 KALC Community Awards Scheme 2022 – 14th February * (Cllr Leach suggestion)
 KALC virtual Climate Change Conference - 15 December 2021

9. Chairs Action and Correspondence

10. Finance & Policy

10.1 Payment of Accounts – Accounts will be presented for agreement to pay:	
Parish Clerk November Salary & Expenses	£489.39
HMRC – Tax & NI Contribution	£8.20
CPRE – Subscription	£36.00

10.2 Timesheet Report – November

11. Planning Matters

11.1 Local Plan -Update

11.2 Planning Applications

TM/21/03029/FL - Huntsview House, Upper Green Road, Shipbourne, Tonbridge, Kent TN11 9PL. Side and front extension, new rear dormers, two with balconies, widening of existing front dormer and replacement of flat roof with pitched roof, provision of white Cedral cladding to the front elevation gables and all dormer windows. Amendment to previously approved application TM/19/01710/FL. "No objection."

TM/21/02983/FL - Land South Of Woodbine Cottages ,Roughway Lane, Roughway Tonbridge, Kent. Erection of a single dwelling house and associated works. Removal of existing buildings and concrete hardstanding. "Shipbourne Parish Council objects to the application, specifically the change of use. We also have concerns about the following:

The impact on the woodland

Visibility from the road

Access for the installation of the Utilities

Access to the house

If horses are to be kept on-site, additional stabling will mean an incursion into greenbelt and AONB.

If permission is granted, we would like a condition that all existing boundary hedges are retained and additional hedges planted around the curtilage and maintained in perpetuity."

11.3 Planning Decisions – Approved

TM/21/02697/TNCA -T8 Spruce - Dismantle in sections to ground level. The Lee Upper Green Road Shipbourne Tonbridge Kent TN11 9PH.

TM/21/02564/LDE - Lawful Development Certificate Existing: non-compliance of condition 5 (Agricultural Occupancy Condition) of planning approval TM/99/01908 and use of land previously used as nursery site for domestic garden and meadow. Hollys Cottage Hamptons Road Shipbourne Tonbridge Kent TN11 9RQ (CERTIFIED)

TM/21/01921/FL -Retrospective application for the retention of a mobile structure. Land Rear Of 3 Silverhill Cottages Dunks Green Road Shipbourne Tonbridge Kent

11.4 Planning Decisions – Refused

Signed.....Dated.....

TM/21/01933/FL - Erection of single storey aluminium framed marquee with paved surround and external light fittings adjacent to listed building. The Chaser Stumble Hill Shipbourne Tonbridge Kent TN11 9PE.

- 12. To review submission to Parish Newsletter**
- 13. Urgent Business that occurs and requires attention before the next meeting**
- 14. Date of next meeting** – Monday 10 January 2021 – Shipbourne Village Hall

PART 2

15. Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

Signed.....Dated.....