

**SHIPBOURNE PARISH
COUNCIL**

**SARAH HUSEYIN
Clerk to the Council**

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**Minutes of the Meeting of the Parish Council held at Shipbourne Village Hall at 7.00 p.m. on
Monday 11 October 2021**

Present: Cllr Tyler (Chairman), Cllr Redman (Vice Chairman), Cllr Dagger, Cllr Leach, Cllr Oram and The Parish Clerk, County Cllr Rayner and 2 representatives from The Chaser.

1. **Apologies for absence** - Cllr Bate, Borough Cllrs Palmer, Taylor and Shaw
2. **Dispensations and Declarations of Interest** - Cllr Sheldrick declared an interest in item 7.10
3. **Minutes of the Parish Council meeting 13 September 2021** were agreed as a true record and signed by Cllr Tyler
4. **Public Open Session** - Representatives from the Chaser Inn attended the meeting to outline their plans for a temporary marquee in the pub garden. The recent planning application was misleading as it had given the impression that it was a static permanent structure. They explained that the Whiting and Hammond Group were still trying to recover from Covid had reduced their number of pubs from 8 to 4. The Chaser managed to be successful during lockdown however had had to reduce their number of covers due to social distancing. The covers have now increased but not to the pre pandemic numbers as people are still reluctant to be indoors; the marquee would help staff feel safer and would offer additional seating during the winter months. The Chaser supports the local community with many staff being local, they are looking for support to keep the business going. They are not seeking to destroy the area.

Cllr Tyler said that The Chaser is a great asset, and we are lucky to have a thriving pub in the village. Whilst the parking issues and increased number of visitors to the village are undesirable consequences, The Parish would like to support the pub. Our previous objection to the application was based on the permanence of the structure as it would destroy the street scene. We have also previously objected to the lighting as it is a source of light pollution in the village.

The Manager said that the issue with the lights had been addressed and they are now on a timer. The surface in the garden had to be changed after the marquee that was up during Covid had destroyed the grass and they had looked at installing a heritage surface. The plan is to have the marquee up only during the winter months as the business rates and VAT have increased and they need to have additional seating to keep people safe.

Cllr Rayner suggested that the applicants ask the Planning Officers to vary the planning application to make the consent temporary and to ask the decision deferred pending this as the application has already been called in.

Councillors agreed that they would support an application for 18 months and this should only apply to the current applicants.

Cllr Oram raised a concern about the parking and asked whether the pub could do anything to help regulate it. The Manager said that they had experienced similar issues at one of their other pubs and would be happy to contact the Fairlawne Estate to ask about putting up some signage.

The Clerk agreed to contact the Planning Officer with our further comments in relation to a temporary application; that we would not object to a temporary structure for 18 months, applicable to the current applicants and restoration of the surface once the consent had ended. The Chaser will also contact the Planning Officer to vary the application.

5. **Highways & Footpaths** - Highways Improvement Plan – The Clerk circulated some ideas for our Highways Improvement Plan and asked members to let he know if there was anything to add.
6. **Reports: County Councillor** – Cllr Rayner reported that Wrotham PC had attended a meeting about Borough Green Gardens and had clarified a number of issues:
 1. (LP.19) The relief road, upon which the proposal is entirely dependent, has not been confirmed, there is no price or route for the road.

Signed.....Dated.....

2. There is no unified agreement between landowners and the Borough Council
3. No proposal has been agreed for 2 new primary schools or medical facilities for which the landowner is giving up land.
4. Applicants are looking to increase the number of houses to be built before the road goes in.
5. The special circumstances for development in AONB and MGB are only based on the relief road.
6. The Plan has cost approx. £700 to date and estimated cost of the failed plan are in the region of £1.5m.
7. There is no agreement with the minerals operators to sterilise the minerals.
8. There has been no contact with Kent Downs AONB.
9. It is unlikely that the new plan will be completed within 15 months.

Cllr Rayner reported that the Boundary Commission has come back with their variation to the ward boundaries. Shipbourne has been put in a new ward with Plaxtol, West Peckham and Hadlow and will be called Bourne. We have until December to give comments.

Cllr Rayner reiterated his offer of some funding towards a skip for garden waste. The Clerk said that she had been in contact with Sarah Hudson, Borough Councillor for Wateringbury Ward and has been passed the details of the company that Wateringbury used. Cllr Leach said that we should request a wait and load service. Cllr Oram asked whether it would be able to take other waste as the bulky collection has also ceased. The Clerk will make some enquiries, but we will look to do this in December. The Clerk will put a note in the newsletter.

7. Matters arising

- 7.1 **Grass Cutting at Wightwicks and Common Land at Dunks Green** - This will be reviewed for 2022 but we will continue with the same schedule just agreed.
- 7.2 **Broken sign post at Dunks Green** – Update – Nothing to report.
- 7.3 **Village Hall & Shipbourne Farmers Market** – Cllr Leach reported that the orders at the market are still down. The market was recently filmed and will be televised.
- 7.4 **Climate Change** - SPC Action – Nothing to report.
- 7.5 **Little Mead** - Update – Nothing to report.
- 7.6 **Speed Calming, Litter and Parking** - Update – The Chaser will help with parking notices. Litter is fairly clear at the moment.
- 7.7 **Bollards on Dunks Green** – Repair – Nothing to report.
- 7.8 **Jubilee** – Trees/ Jubilee Beacons –The beacon at the last jubilee was held at the cricket pitch, Cllr Oram will speak to the Rector.
- 7.9 **Resurfacing path to the Church** – Cllr Leach reported that the PCC have approached him about a donation towards resurfacing the Church approach as the surface has broken up. They are not sure of the cost and have also approached other potential sources of funding. Cllr Tyler said that we would be minded to help but would need to see a quote first. The Clerk said that she would forward some grant funding sources.
- 7.10 **Damage to trees at the Fairlawne Estate**- Correspondence has been received from the Fairlawne Estate Office notifying the Parish Council of damage that had occurred to a shelter belt of trees on the edge of Barn Field in Shipbourne. In 2008/9 the Fairlawne Estate planted a shelterbelt of 200 or so trees in Barn Field. Earlier this year the shelterbelt was inspected, and it was clear that some rows of trees had been completely removed and the remaining balance, consisting of roughly 50% of the original number planted, had been severely pruned stunting their growth such that, the trees in the Barn Field plantation are, on average, only 1.5m tall.
The Estate commissioned a specialist arboriculturist report which concluded that the damage was caused by human intervention i.e. by using hand saws/secateurs and has likely occurred over a period of time. The financial cost to restore the plantation to the size and density that it should be is significant. The Police were informed but were unable to take the matter further due to lack of evidence.
The Estate are bringing this to the attention of the Parish Council to appeal to the wider community for any information on who might be responsible and to try and prevent anything of this nature from happening again either on Estate land or in the wider Shipbourne area.
The Parish Council discussed the issue and the conclusions were that:
It was disappointed to learn of criminal damage occurring in the village
It strongly disapproves of any law-breaking.

Signed.....Dated.....

It would document the issue in the minutes of the meeting to ensure the issue was brought to the attention of the wider Shipbourne community and
It would write back to the Estate noting the Parish Council's considerations and outlining what it had agreed to do.

7.11 Local Government Boundary Commission for England – We will put together our response to be agreed in the November meeting.

7.12 Remembrance Sunday – The Clerk has ordered a wreath for the service which will be held on 14th November.

8. Communications –* Circulated

KALC News *

KALC CEO Bulletin 2021*

Kent's Plan Bee September 2021 Newsletter

Minutes for Audit Committee, Monday, 27th September, 2021

TMBC Reconnect Locality Grant - Applications Open

Kent PCC's Special edition Newsletter - Police and Crime Plan

Survey <https://www.smartsurvey.co.uk/s/PCC2021/>

Notice of KALC AGM on Saturday 13 November 2021*

Waste Collections - weekly update briefings

KALC T & M Area Committee Meeting - Thursday 21st October at 7:30pm (via Zoom)*

Covid -19 Grant Fund - Round 4

Kent Classic Road Cyclo Sportive on Saturday, 23rd October 2021*.

KCC Second round of consultation for Active Travel schemes

Tonbridge & Malling Community Safety Partnership newsletter Autumn 2021

A Guide to taking part in The Queen's Platinum Jubilee Beacons - 2 June 202

Tonbridge & Malling Ramblers - November walk dates for local publication

Local Government Boundary Commission for England - draft recommendations for new wards, ward boundaries, and wards names for Tonbridge and Malling Borough Council – Consultation Deadline 13 December 2021*.

Tonbridge and Malling Borough Council consultation called 'What matters to you?'

<https://www.tmbc.gov.uk/policy/matters-consultation>

9. Chairs Action and Correspondence

10. Finance & Policy

10.1 Payment of Accounts – Accounts will be presented for agreement to pay:

Parish Clerk September Salary & Expenses	£478.36
HMRC – Tax & NI Contribution	£8.20
JCH Austin – Defib battery at the Kentish Rifleman	£276.00
Wel Medical – Pads for defibrillator Village Hall	£93.54

Invoice

Plaxtol Parish Council – 50% share of defib battery Kentish Rifleman	£138.00
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10.2 Timesheet Report – September

11. Planning Matters

11.1 Local Plan -Update

11.2 Planning Applications

TM/21/02361/FL - Cyder Cottage, Reeds Lane, Shipbourne, Tonbridge, Kent ,TN11 9RR.

New window to front elevation in location of previously infilled window. "No objection."

TM/21/02366/FL - Silver Hill Plantation, Long Mill Lane, Dunks Green, Tonbridge, Kent TN11 9SD. Two storey side extensions to East and West elevation and associated alterations. "We object on the basis that we have concerns about the scale of the development."

TM/21/02367/FL - Silver Hill Plantation, Long Mill Lane, Dunks Green, Tonbridge Kent TN11 9SD. Alterations, extension and conversion of detached garage to create a residential annexe. "We object on the basis that we have concerns about the scale of the development."

TM/21/01921/FL - Land Rear Of 3 Silverhill Cottages Dunks Green Road Shipbourne.

Tonbridge, Kent. Retrospective application for the retention of a mobile structure. "No objection."

TM/21/02147/FL - 20 Upper Green Lane, Shipbourne, Tonbridge, Kent, TN11 9PW.

Signed.....Dated.....

Demolition of single storey rear extension and construction of two storey rear extension. "No objection."

TM/21/02243/TNCA - 1 Grange Cottages, Upper Green Road, Shipbourne, Tonbridge, Kent TN11 9PJ. T1 Acer reduce by 2.5m in height, T2 Ornamental Pear - reduce by 1m all round/formative prune, T3 Chinese Thorn - Fell to ground level T4 Whitebeam - reduce by 2m in height and reshape/previously pollarded and T5 Honey Locust - reduce by 2m in height and 1m in width T6 Plum- Fell to ground level. "No objection"

11.3 Planning Decisions – Approved

TM/21/02243/TNCA - 1 Grange Cottages, Upper Green Road, Shipbourne, Tonbridge, Kent, TN11 9PJ. T1 Acer reduce by 2.5m in height, T2 Ornamental Pear - reduce by 1m all round/formative prune, T3 Chinese Thorn - Fell to ground level T4 Whitebeam - reduce by 2m in height and reshape/previously pollarded and T5 Honey Locust - reduce by 2m in height and 1m in width T6 Plum- Fell to ground level.

TM/21/01890/FL - 8 Back Lane, Shipbourne, Tonbridge, Kent, TN11 9PS. Single storey side and rear extension.

Withdrawn

TM/21/01920/FL - 1 Springfield Cottages. Reeds Lane, Shipbourne, Tonbridge, Kent, TN11 9RR. Demolition of existing garage and replacement with double garage and home office.

12. **To review submission to online Parish Newsletter** – Agreed with addition of the details of the garden waste skip..
13. **Urgent Business that occurs and requires attention before the next meeting** – None.
14. **Date of next meeting** – Monday 8 November 2021 – Shipbourne Village Hall

PART 2

15. Exclusion of Public and Press: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

The meeting closed at 8.30pm.

Signed.....Dated.....