**Shipbourne Village Hall**

**Registered Charity No 1074519**

**‘Kitchen Rules’**

1. In accordance with Health and Safety legislation, we have a double sink to allow for food preparation and washing up to be carried out at the same time. The dishwasher may not be used for private hirings.
2. Please clean the cooker after use. The oven has self-cleaning side panels which should not be touched but any spills elsewhere should be cleaned off using a non-abrasive cloth and whilst the oven is still warm.
3. All surfaces should be wiped clean. The floor should be swept and mopped as necessary.
4. For fire safety reasons, please close the roller shutter and doors on departure.
5. We rely on you to leave the kitchen clean and tidy for the next person. As waste is now collected fortnightly, please endeavour to take it home with you. In any case please ensure that the ‘green’ bin is only used for compostable material.
6. The Village Hall will not be responsible for food hygiene when the hall or kitchen is operated by or on behalf of those who have hired it.

If you have any queries, please contact:

Mrs Helen Leach on 01732 811144

C G Galbraith

Secretary

The Barn, Tinley Lodge Farm, Shipbourne, TN11 9QB

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