

SHIPBOURNE PARISH
COUNCIL

SARAH HUSEYIN
Clerk to the Council

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To: The Members of the Parish Council of Shipbourne - I hereby summon you to attend the **Meeting of the Parish Council** to be held at Shipbourne Village Hall commencing at **7.00 p.m. on Monday 6 December 2021** to transact the undermentioned business. **Sarah Huseyin, Parish Clerk**

Members of the public are welcome but given the ongoing Covid situation, we would be grateful if you would continue to observe social distancing measures. **Anyone with covid symptoms should not attend the meeting.**

The business of the Parish Council will be taken in the following order. All matters discussed will include information items as well as:

AGENDA

1. **Apologies for absence** - Cllr Oram
2. **Dispensations and Declarations of Interest**
3. **To approve as a correct record the Minutes of the Parish Council meeting 8 November 2021**
4. **Public Open Session** - Members of the public are welcome to address the Parish Council with any concerns they have, this item will be limited in time at the discretion of the Chairman
5. **Highways & Footpaths - Highways Improvement Plan**
6. **Matters arising**
 - 6.1 **Grass Cutting at Wightwicks and Common Land at Dunks Green 2022**
 - 6.2 **Broken sign post at Dunks Green – Update**
 - 6.3 **Village Hall & Shipbourne Farmers Market – Update**
 - 6.4 **Climate Change - SPC Action**
 - 6.5 **Little Mead - Update**
 - 6.6 **Speed Calming, Litter and Parking - Update**
 - 6.7 **Bollards on Dunks Green – Repair**
 - 6.8 **Jubilee – Trees/ Jubilee Beacons**
 - 6.9 **Resurfacing path to the Church**
 - 6.10 **Local Government Boundary Commission for England – Our response**
 - 6.11 **Garden Waste – Skip 11 Dec 9.30**
 - 6.12 **Dunks Green noticeboard removal**
 - 6.13 **Safety of walkers (Kentish Rifleman)**
7. **Reports: County Councillor, Borough Councillor, PCSO**
8. **Communications – Please request items of interest * Circulated**
 - KALC News November 2021 *
 - KALC CEO Bulletin November 2021
 - Waste Collections - weekly update briefings
 - A Guide to taking part in The Queen's Platinum Jubilee Beacons - 2 June 2022
 - Tonbridge & Malling Ramblers - Walk dates for local publication
 - Local Government Boundary Commission for England - draft recommendations for new wards, ward boundaries, and wards names for Tonbridge and Malling Borough Council – Consultation Deadline 13 December 2021*.**
 - TMBC - Air Quality [Consultation](#) for Hackney Carriage and Private Hire Vehicles – Deadline 31 December 2021
 - Sevenoaks District Council Strategic Planning Consultations** - Stage 1 and Stage 2 Call for Sites will close at 5pm on 20 January 2022
 - KALC T&M Area Meeting Thursday 9th December
 - Tonbridge & Malling Borough Council's Policy on the Gambling Act by no later than 31 January 2022
 - Tonbridge & Malling Neighbourhood Engagement Meeting 8 December

KALC Community Awards Scheme 2022 – 14th February * (Cllr Leach suggestion)
KALC virtual Climate Change Conference - 15 December 2021

9. Chairs Action and Correspondence

10. Finance & Policy

- 10.1 Payment of Accounts** – Accounts will be presented for agreement to pay:
- | | |
|---|---------|
| Parish Clerk November Salary & Expenses | £489.39 |
| HMRC – Tax & NI Contribution | £8.20 |
| CPRE – Subscription | £36.00 |
- 10.2** Timesheet Report – November

11. Planning Matters

11.1 Local Plan -Update

11.2 Planning Applications

TM/21/03029/FL - Huntsview House, Upper Green Road, Shipbourne, Tonbridge, Kent TN11 9PL. Side and front extension, new rear dormers, two with balconies, widening of existing front dormer and replacement of flat roof with pitched roof, provision of white Cedral cladding to the front elevation gables and all dormer windows. Amendment to previously approved application TM/19/01710/FL

TM/21/02983/FL - Land South Of Woodbine Cottages ,Roughway Lane, Roughway Tonbridge, Kent. Erection of a single dwelling house and associated works. Removal of existing buildings and concrete hardstanding.

11.3 Planning Decisions – Approved

TM/21/02697/TNCA -T8 Spruce - Dismantle in sections to ground level. The Lee Upper Green Road Shipbourne Tonbridge Kent TN11 9PH.

TM/21/02564/LDE - Lawful Development Certificate Existing: non-compliance of condition 5 (Agricultural Occupancy Condition) of planning approval TM/99/01908 and use of land previously used as nursery site for domestic garden and meadow. Hollys Cottage Hamptons Road Shipbourne Tonbridge Kent TN11 9RQ (CERTIFIES)

TM/21/01921/FL -Retrospective application for the retention of a mobile structure. Land Rear Of 3 Silverhill Cottages Dunks Green Road Shipbourne Tonbridge Kent

11.4 Planning Decisions – Refused

TM/21/01933/FL - Erection of single storey aluminium framed marquee with paved surround and external light fittings adjacent to listed building. The Chaser Stumble Hill Shipbourne Tonbridge Kent TN11 9PE.

12. To review submission to Parish Newsletter

13. Urgent Business that occurs and requires attention before the next meeting

14. Date of next meeting – Monday 10 January 2021 – Shipbourne Village Hall

PART 2

15. Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of a confidential item.

Signed

SR Hiseyin