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| **SHIPBOURNE PARISH COUNCIL** | **Gable Cottage, Ismays Road**  **IGHTHAM, TN15 9BE** |
| **SARAH HUSEYIN**  **Clerk to the Council** | **Telephone: 01732 886402**  **email:** [**shipbourneparishcouncil@gmail.com**](mailto:shipbourneparishcouncil@gmail.com) |

**To: The Members of the Parish Council of Shipbourne -** I hereby summon you to attend a **Meeting of the Parish Council** to be held at Shipbourne Village Hall commencing at **7.30 p.m. on Monday 8 April 2019** to transact the undermentioned business.Sarah Huseyin, Parish Clerk

**AGENDA**

The business of the Parish Council will be taken in the following order. All matters discussed will include information items as well as:

1. **Apologies for absence**
2. **Dispensations and Declarations of Interest**
3. **To approve as a correct record the Minutes of the Parish Council meeting held 11 March 2019**
4. **Public Open Session -** Members of the public are welcome to address the Parish Council with any concerns they have, this item will be limited in time at the discretion of the Chairman
5. **Highways & Footpaths**
6. **Matters arising** 
   1. **Defibrillators –** Update
   2. **New Speed Calming Signage –** Meeting with Tim Owen AONB
   3. **Village Hall –** Update
   4. **Village Sign –**Update
   5. **Dog Bin -** Repositioning -update
   6. **Telephone Box –** Repainting works
   7. **Litter Pick – Follow- up**
   8. **Grass Cutting**
   9. **Climate Change** Committee on Climate Change
   10. **Dog Training – Shipbourne Common**
7. **Reports: County Councillor, Borough Councillor, PCSO**
8. **Communications -** Items of information circulated prior to the meeting**.**

**KALC-** Local Elections 2 May 2019 & Membership 2019-20

1. **Chair’s Actions and Correspondence**
2. **Finance & Policy**

**9.1** **Payment of Accounts** – Accounts will be presented for agreement to pay:

Parish Clerk April Salary & Expenses £465.11

S M Gould Ground Works and Maintenance £650.00

KALC Membership 2019/20 £262.01

WelMedical – Defibrillator battery, case and pads £398.16

Current Account £18,472.52 (tbc) Community Account £2,104.38 (tbc)

**9.2** Finance Report

**9.3** Timesheet Report

**9.4** Bank mandate

1. **Planning Matters -**

**10.1 Planning Applications**

**TM/19/00537 – Plantation House –** Upgrading appearance of existing dwelling including creation of first floor side and part single storey part 2 storey extension.

**TM/19/00592 –** The Orchard – Conversion of bungalow to 2 storey house with 2 storey rear extension.

**10.2 Planning Decisions - Approved**

**TM/18/03018/FL** -  Puttenden Manor -  Replacement agricultural building.

**10.3 Article 4 Direction**

**10.4 Local Plan –** Inspectors appointed and public examination is expected to take place later this year. Letter from Inspectors to TMBC

**10.**5 **Back Lane**

**11. To review submission to Parish Newsletter**

**12. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman’s discretion.**

1. **Date of next meeting** – Monday 13 May

NOTES: Members are reminded of the need for them to declare any interests not previously declared as a pecuniary interest, which they may have on any matters coming before the Parish Council for consideration. Further advice can be sought, whenever necessary, from the Clerk. Members are asked to be in the Village Hall in good time prior to commencement of the meeting at 7.30p.m so that they may acquaint themselves with the contents of any written material laid round the table.

**Signed: S R Huseyin**

**Parish Clerk**