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| **SHIPBOURNE PARISH COUNCIL** | **Gable Cottage, Ismays Road**  **IGHTHAM, TN15 9BE** |
| **SARAH HUSEYIN**  **Clerk to the Council** | **Telephone: 01732 886402**  **email:** [**shipbourneparishcouncil@gmail.com**](mailto:shipbourneparishcouncil@gmail.com) |

**To: The Members of the Parish Council of Shipbourne -** I hereby summon you to attend a **Meeting of the Parish Council** to be held at Shipbourne Village Hall commencing at **7.30 p.m. on Monday 10 December 2018** to transact the undermentioned business.Sarah Huseyin, Parish Clerk

**AGENDA**

The business of the Parish Council will be taken in the following order. All matters discussed will include information items as well as:

1. **Apologies for absence -** Dispensations and Declarations of Interest, Declaration of Acceptance of Office – Cllr Tyler
2. **To approve as a correct record the Minutes of the Parish Council meeting held 12/11/18**
3. **Public Open Session -** Members of the public are welcome to address the Parish Council with any concerns they have, this item will be limited in time at the discretion of the Chairman
4. **Highways & Footpaths**
5. **Matters arising** 
   1. **Defibrillators –** Update
   2. **New Speed Calming Signage –** AONB help with signage
   3. **Village Hall –** Update
   4. **Village Sign –**Update
   5. **Parish Assets –** Maintenance
   6. **Dog Bin - Repositioning & Prices**
   7. **New Noticeboards**
   8. **Telephone Box**
   9. **Climate Change**
6. **Reports: County Councillor, Borough Councillor, PCSO**
7. **Communications -** Items of information circulated prior to the meeting**.**

**KALC-** Local Elections 2019

**Community Transport Grant Scheme –** Applications for funding

**Public Consultation in respect of bus service 404 / 405** The consultation will run until 19th December.   For further information and to submit a response please visit; [kent.gov.uk/404busserviceconsultation](http://www.kent.gov.uk/404busserviceconsultation" \t "_blank)

**Thames Crossing – Consultation** details on the consultation and supporting documents can be accessed via <https://highwaysengland.citizenspace.com/ltc/consultation/>

**KALC - Glover review** - A call for evidence on the future of National Parks and AONBs  [https://www.gov.uk/government/news/public-to-have-say-on-new-national-parks](https://www.gov.uk/government/news/public-to-have-say-on-new-national-parks" \t "_blank). The deadline for responses is **18 December**.

**Kent County Council consultation on Kent County Council Libraries,** Registration and Archives strategy for the next three years, including a proposal to tier libraries and review library opening hours Further details are at [www.kent.gov.uk/lrastrategy](http://www.kent.gov.uk/lrastrategy) The deadline for responses is 29 January 2019.

1. **Chair’s Actions and Correspondence**
2. **Finance & Policy**

**9.1** **Payment of Accounts** – Accounts will be presented for agreement to pay:

Parish Clerk December Salary & Expenses £482.76

Shipbourne Village Hall – Hall Hire 2018 £216.00

**9.2** Data Protection – Gmail Addresses

**9.3** Finance Report

9.4 Budget – Agree budget figures for 2019/20

**9.4** Timesheet Report

1. **Planning Matters -**

**10.1 Planning Applications**

**TM/18/02630/FL –** Shipbourne House, Stumble Hill, Shipbourne, TN11 - Removal of chimney breast at first floor level following historical removal of breast at ground floor level and external stack. To remedy damp penetration and fabric deterioration.

**10.2 Planning Decisions from TMBC - None**

**10.3 Great Budds**

**10.4 Local Plan**

**11. To review submission to Parish Newsletter**

**12. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman’s discretion.**

1. **Date of next meeting** – Monday 14 January 2019

NOTES: Members are reminded of the need for them to declare any interests not previously declared as a pecuniary interest, which they may have on any matters coming before the Parish Council for consideration. Further advice can be sought, whenever necessary, from the Clerk. Members are asked to be in the Village Hall in good time prior to commencement of the meeting at 7.30p.m so that they may acquaint themselves with the contents of any written material laid round the table.