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| **SHIPBOURNE PARISH COUNCIL** | **Gable Cottage, Ismays Road**  **IGHTHAM, TN15 9BE** |
| **SARAH HUSEYIN**  **Clerk to the Council** | **Telephone: 01732 886402**  **email:** [**shipbourneparishcouncil@gmail.com**](mailto:shipbourneparishcouncil@gmail.com) |

**To: The Members of the Parish Council of Shipbourne -** I hereby summon you to attend a **Meeting of the Parish Council** to be held at Shipbourne Village Hall commencing at **7.30 p.m. on Monday 8 October 2018** to transact the undermentioned business.Sarah Huseyin, Parish Clerk

**AGENDA**

The business of the Parish Council will be taken in the following order. All matters discussed will include information items as well as:

1. **Apologies for absence -** Dispensations and Declarations of Interest
2. **To approve as a correct record the Minutes of the Parish Council meeting held 10/9/18**
3. **Public Open Session -** Members of the public are welcome to address the Parish Council with any concerns they have, this item will be limited in time at the discretion of the Chairman
4. **Highways & Footpaths -** MR390A
5. **Matters arising** 
   1. **Defibrillators–** Update
   2. **New Speed Calming Signage –** AONB help with signage
   3. **Village Hall –** Update
   4. **Tree Survey –** VTA
   5. **Village Sign –** Update
   6. **Bus Shelter Repairs -** Update
   7. **Parish Assets –** Maintenance
   8. **Repositioning of Dog Bin**
   9. **Remembrance Sunday**
   10. **New Noticeboard**
6. **Reports: County Councillor, Borough Councillor, PCSO**
7. **Communications -** Items of information circulated prior to the meeting**.**

**Local Plan** - Regulation 19 of the Town and Country Planning (Local Plans)(England) Regulations 2012 will commence on Monday 1st October for a period of 6 weeks closing at 4pm on 12th November. All details, including copies of the relevant documents and information on how to respond, [www.tmbc.gov.uk/localplanreg19](http://www.tmbc.gov.uk/localplanreg19)

**Workshop** on TMBC Local Plan 17th of October at 2pm in a location yet to be decided

**KALC event**: The Dynamic Councillor - 22 October 2018

**Kent Waste Disposal Strategy** Proposal to implement a charging policy for non-household waste materials including soil, rubble, hardcore and plasterboard, deposited at Kent HWRC.

**Minutes for Parish Partnership Panel**, Thursday, 6th September, 2018 [Minutes details](https://democracy.tmbc.gov.uk/mgA.aspx?M=3549&LLL=0)

**Recycling ‘Bring’ Sites in the Borough** – 47 sites to close when the introduction of the kerbsite collections come into force in 2019.

**Big Conversation** - update on the programme to date and Bus Summit **30 October 2018**

1. **Chair’s Actions and Correspondence**
2. **Finance & Policy**

**9.1** **Payment of Accounts** – Accounts will be presented for agreement to pay:

Parish Clerk October Salary & Expenses £450.43

**9.2** Data Protection – Gmail Addresses

**9.3** Standing Orders – Adopt new NALC Standing Orders

**9.4** Finance Report

**9.5** Timesheet Report

1. **Planning Matters -**

**10.1 Planning – Local Plan**

**10.2 Great Budds - Update**

**10.3 Planning Applications**

**TM/18/02195/TNCA** -Remove Conifer. Mallow House, Stumble Hill, Shipbourne, Tonbridge, Kent, TN11 9PE.

**10.4 Planning Decisions from TMBC - Approved**

**TM/18/01487/FL** - Demolition of existing portal framed barn and replacement with a smaller oak framed garage and change of use of agricultural land to residential garden within the designated curtilage.  Stanley Lodge, Hildenborough Road, Shipbourne, Tonbridge, Kent, TN11 9QB.

**TM/18/01307/FL** - Demolition of a timber stable block, timber storage shed and metal corrugated shed and the erection of a four-bay timber storage barn.  Tinley Lodge, Hildenborough Road, Shipbourne, Tonbridge, Kent, TN11 9QB.

**10.5 Call for Sites in Shipbourne**

**11. To review submission to Parish Newsletter**

**12. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman’s discretion.**

1. **Date of next meeting** – Monday 12 November 2018

NOTES: Members are reminded of the need for them to declare any interests not previously declared as a pecuniary interest, which they may have on any matters coming before the Parish Council for consideration. Further advice can be sought, whenever necessary, from the Clerk. Members are asked to be in the Village Hall in good time prior to commencement of the meeting at 7.30p.m so that they may acquaint themselves with the contents of any written material laid round the table.