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| **SHIPBOURNE PARISH COUNCIL** | **Gable Cottage, Ismays Road**  **IGHTHAM, TN15 9BE** |
| **SARAH HUSEYIN**  **Clerk to the Council** | **Telephone: 01732 886402**  **email:** [**shipbourneparishcouncil@gmail.com**](mailto:shipbourneparishcouncil@gmail.com) |

**To: The Members of the Parish Council of Shipbourne -** I hereby summon you to attend a **Meeting of the Parish Council** to be held at Shipbourne Village Hall commencing at **7.30 p.m. on Monday 9 April 2018** to transact the undermentioned business.Sarah Huseyin, Clerk

**AGENDA**

The business of the Parish Council will be taken in the following order. All matters discussed will include information items as well as:

1. **Apologies for absence -** Borough Cllr Taylor
2. **Declarations of Interest**
3. **To approve as a correct record the Minutes of the Parish Council meeting held 12 March 2018**
4. **Public Open Session -** Members of the public will be welcome to address the Parish Council with any concerns they have. Please note this item will be limited in time at the discretion of the Chairman**.**
5. **Highways & Footpaths -** Update
6. **Matters arising** 
   1. **Defibrillators–** Update
   2. **New Speed Calming Signage –** Update
   3. **Refurbishment of the Village Hall –** Update
   4. **Litter & Emptying Dog Waste Bins –** Update
   5. **Tree Survey –** VTA
   6. **Village Sign –** Update
   7. **Bench to commemorate Arthur Greer**
   8. **Re-siting and repair of the PROW Noticeboard in the Churchyard**
   9. **Telephone Box – Electricity Bill**
7. **Reports: County Councillor, Borough Councillor, PCSO**
8. **Communications -** Items of information circulated prior to the meeting**.**

* Kent Downs Area of Outstanding Natural beauty Management plan consultation – Deadline 30th April 2018 [**https://www.surveymonkey.co.uk/r/RCJVRDC**](https://www.surveymonkey.co.uk/r/RCJVRDC)
* NALC Committee on Standards in Public Life is undertaking a review of local government ethical standards. The review will consider all levels of local government in England, including Parish and Town Councils.  <https://www.gov.uk/government/consultations/local-government-ethical-standards-stakeholder-consultation>. Deadline 18 May 2018.
* West Kent Neighbourhood Watch Association 2018 Annual General Meeting to be held on Wednesday 18th April 2018. This will take place in Sevenoaks District Council Offices in Argyll Road, Sevenoaks, Kent. TN13 1HG.
* S. 137 Expenditure limit – this has been increased to £7.86 per elector for 2018/9
* Kent Police Rural Liaison Team’s latest report
* On 5 March the Prime Minister launched a major overhaul to the National Planning Policy Framework to deliver more homes (see
* <https://www.gov.uk/government/news/prime-minister-launches-new-planning-rules-to-get-england-delivering-homes-for-everyone> ).
* The  2 consultations can be accessed via the following link <https://www.gov.uk/government/collections/national-planning-policy-framework-and-developer-contribution-consultations>.
* Local Plan – Update from Mike Taylor on the Ightham Sandpit. Due end of June

1. **Chair’s Actions and Correspondence**
2. **Finance & Policy**

**10.1** **Payment of Accounts** – The outstanding accounts will be presented for agreement to pay:

Parish Clerk March Salary & Expenses £481.18

Ecolec – Balance of heaters in Village Hall – (from KCC Members’ Funding) £2,179.00 (Payable to Natwest Mastercard)

Stanley Investments - Works at the Village Hall (from KCC Members’ Funding) £9,446.25\*

KALC – 50% cost of Planning Seminar £18.00

Shipbourne Village Hall – Decoration/ New Flooring tbc

\*paid

**10.2** Review of accounts

Review of Risk Assessment

Data Protection

**11. Parish Clerk –** Timesheet Report

**12. Planning Matters**

* 1. **Planning Applications**

**TM/18/00700/FL** – Kingswood Training Services, Back Lane, Shipbourne, TN11 9PP. Single detached garage.

**Planning Decisions from TMBC**

**TM/17/03379/** **TPOC**- 10 Horse Chestnut Trees - Remove lower hanging branches only (no large boughs) to a height of up to 4m.  Approved with conditions.

**13. To review submission to Parish Newsletter**

**14. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman’s discretion.**

1. **Date of next meeting.** – Monday 14 May – Annual General Meeting

NOTES: Members are reminded of the need for them to declare any interests not previously declared as a pecuniary interest, which they may have on any matters coming before the Parish Council for consideration. Further advice can be sought, whenever necessary, from the Clerk. Members are asked to be in the Village Hall in good time prior to commencement of the meeting at 7.30p.m so that they may acquaint themselves with the contents of any written material laid round the table.