

To: The Members of the Parish Council of Shipbourne - I hereby summon you to attend a **Meeting of the Parish Council** to be held in the VILLAGE HALL, **SHIPBOURNE** commencing at **7.30 p.m. on Monday 10 July 2017** to transact the undermentioned business. *Sarah Huseyin*, Clerk

AGENDA

The business of the Parish Council will be taken in the following order. All matters discussed will include information items as well as:

1. **Apologies for absence**
2. **Resignation of Cllr Wallington**
3. **To approve as a correct record the Minutes of the Parish Council meeting held 12 June 2017**
4. **Public Open Session** - Members of the public will be welcome to address the Parish Council with any concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
5. **Highways & Footpaths**
6. **Matters arising**
 - 6.1 **Defibrillator Chaser & Dunks Green** – Update
 - 6.2 **New Speed Indication Device** – Update
 - 6.3 **Refurbishment of the Village Hall** – Update
 - 6.4 **Litter** - Update
 - 6.5 **Dog training on Shipbourne Common** - Update
 - 6.6 **Tree Survey** – Update
 - 6.7 **Churchyard** – Maintenance and payment
7. **Communications** - Items of information circulated prior to the meeting.
 - 7.1 Good Councillors Guide 2017
 - 7.2 'What next for Localism' NALC survey
 - 7.3 Support for the remembrance of the end of the First World War
8. **Reports: County Councillor, Borough Councillor, PCSO**
9. **Chair's Actions and Correspondence**
10. **Report from External Bodies**
11. **Finance**
 - 11.1 **Payment of Accounts** – The outstanding accounts will be presented for agreement to pay:

Parish Clerk Salary	£416.78 + Expenses
KALC – Good Councillors Guide	£7.54
Shipbourne Business Reserve Account - Transfer	£17,000
 - 11.2 Quarterly Review
 - 11.3 VAT Return
 - 11.4 Internal Audit Actions
12. **Personnel**
 - 12.1 **Parish Clerk** – Timesheet Report
 - 12.2 **New Councillors**
13. **Planning Matters**
 - 13.1 **To consider planning applications:**
TM/17/01554/FL Dynes Cottage, Long Mill Lane, Dunks Green. Demolition of conservatory, detached garage, porch and single storey rear extension. New two storey rear extension and open porch along with open window/door opening revisions and new detached single garage.
 - 13.2 **Planning Approvals & Refusals from TMBC** - None
14. **To review submission to Parish Newsletter**
15. **Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.**
16. **Date of next meeting.** – Monday 11th September 2017

NOTES: Members are reminded of the need for them to declare any interests not previously declared as a pecuniary interest, which they may have on any matters coming before the Parish Council for consideration. Further advice can be sought, whenever necessary, from the Clerk. Members are asked to be in the Village Hall in good time prior to commencement of the meeting at 7.30p.m so that they may acquaint themselves with the contents of any written material laid round the table.