|  |
| --- |
| PROPOSED |
| £ | Actual | | | Estimate | Forecast | Budget |
|  | 2014/15 | 2015/16 | 2016/17 | 2016/17 | 2016/17 | 2017/18 |
|  | Full Year | Full Year | Apr-Dec | Feb-Mar | Full Year | Full Year |
| Expenditure |  |  |  |  |  |  |
| Clerk's Salary | (3,633) | (6,181) | (3,788) | (1,249) | (5,037) | (5,496) |
|  |  |  |  |  |  |  |
| Clerk's Office |  |  |  |  |  |  |
| Clerk's Expenses | (543) | (297) | (44) |  | (44) |  |
| Mileage |  |  | (128) | (27) | (155) | (120) |
| Postage |  |  | (16) |  | (16) |  |
| Printing |  |  | (48) |  | (48) |  |
| Stationery | (229) |  | (32) |  | (32) | (200) |
| Laptop repairs | (129) |  |  |  | 0 |  |
| Total | (901) | (297) | (268) | (27) | (295) | (320) |
|  |  |  |  |  |  |  |
| Election |  | (72) |  |  | 0 | 0 |
|  |  |  |  |  |  |  |
| Hall Hire | (206) | (348) | (264) |  | (264) | (275) |
|  |  |  |  |  |  |  |
| Insurance | (332) | (341) | (376) |  | (376) | (400) |
|  |  |  |  |  |  |  |
| Audit Fees |  |  |  |  |  |  |
| Audit External | (100) | (100) | (156) |  | (156) | (160) |
| Audit Internal | (150) | (150) | (150) |  | (150) | (155) |
| Total | (250) | (250) | (306) | 0 | (306) | (315) |
|  |  |  |  |  |  |  |
| Parish Costs |  |  |  |  |  |  |
| Churchyard Maintenance | (1,320) | (1,320) | (672) | (672) | (1,344) | (1,350) |
| Hedge/grass cutting | (650) |  | (650) | (650) | (1,300) | (650) |
| Notice Board, Dunks Green |  | (90) |  |  | 0 | (700) |
| Phone Box |  |  | (430) |  | (430) | (200) |
| Village hall | (256) |  |  |  | 0 |  |
| Village Sign |  |  |  | (75) | (75) |  |
| Website | (530) | (605) | (375) |  | (375) |  |
| Total | (2,756) | (2,015) | (2,127) | (1,397) | (3,524) | (2,900) |
|  |  |  |  |  |  |  |
| Subscriptions |  |  |  |  |  |  |
| JPCTCG |  | (25) | (50) |  | (50) | (50) |
| KALC | (191) | (193) | (198) |  | (198) | (200) |
| CPRE | (36) | (36) | (36) |  | (36) | (36) |
| Open Spaces Society | (45) | (45) |  | (45) | (45) | (45) |
| Action with Communities  in Rural Kent |  | (50) |  | (50) | (50) | (50) |
| SLCC | (74) | (24) |  |  | 0 | (24) |
| Communicorp | (12) |  |  |  | 0 |  |
| Total | (358) | (373) | (284) | (95) | (379) | (405) |
|  |  |  |  |  |  |  |
| S137 Expenditure |  |  |  |  |  |  |
| Printing of newsletter | (300) | (300) |  | (300) | (300) | (300) |
| Remembrance Service | (20) | (20) | (39) |  | (39) | (40) |
| Defibrillator Training Donation |  |  | (100) |  | (100) |  |
| Defibrillator Managed Solution 16/17 |  |  | (126) |  | (126) | (130) |
| Village Hall Heaters | (1,119) |  |  |  |  |  |
| Total | (1,439) | (320) | (265) | (300) | (565) | (470) |
|  |  |  |  |  |  |  |
| Expenditure Total | (9,875) | (10,197) | (7,678) | (3,069) | (10,747) | (10,581) |

Points to note:

2017/18 Clerk's salary contains a 10% contingency for possible overtime or pay inflation.  
For 2017/18 all Postage and Printing will be booked as Stationery.  
£700 has been provide for repair/replacement of Dunks Green Noticeboard.

Proposed Income Budget (excluding Precepts & Grants)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  | PROPOSED |
| £ | Actual | | | Estimate | Forecast | Budget |
|  | 2014/15 | 2015/16 | 2016/17 | 2016/17 | 2016/17 | 2017/18 |
|  | Full Year | Full Year | Apr-Dec | Feb-Mar | Full Year | Full Year |
| Income exc Precept & Grants |  |  |  |  |  |  |
| Website Income | 146 | 156 |  | 200 | 200 | 250 |
| Interest | 7 | 9 | 7 |  | 7 |  |
| Other Income |  |  | 450 |  | 450 |  |
| Income exc Precept & Grants Total | 153 | 165 | 457 | 200 | 657 | 250 |

Point to note:

£450 other income in 2016/17 was for one-off Gigaclear wayleave.

***Proposed Precept***

The proposed budget is a key input to the determination of our precept.  Now please read the notes below my signature which provide the approach I have used in the following calculation of the 2017/18 proposed precept:

Net Expenditure

Budget Expenditure                                10,581

less Non Precept Income                         250

Net Expenditure                                      10,331

Cash Balance Adjustment

2017/18 Opening Cash Balance                                        18,917

Targeted Reserves

Specific

    Election                                              1,000

    Legal Costs                                        1,000

    Replacement laptop                           1,000

Project

    Village Hall Heating                             7,000

General **85%** of Net Expenditure             8,781

Targeted Closing Balance                                                    18,781

        Cash Balance Adjustment required                                                                           -136

**Proposed 2017/18 Precept £10,195**

***Funding History***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  | PROPOSED |
| £ | Actual | | | Estimate | Forecast | Budget |
|  | 2014/15 | 2015/16 | 2016/17 | 2016/17 | 2016/17 | 2017/18 |
|  | Full Year | Full Year | Apr-Dec | Feb-Mar | Full Year | Full Year |
| Income |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Precept & Grants |  |  |  |  |  |  |
| Precept | 8,481 | 8,557 | 8,643 |  | 8,643 | 10,195 |
| S136 | 3,645 | 3,692 | 3,708 |  | 3,708 | 0 |
| CTS Grant | 608 | 521 | 549 |  | 549 | 0 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Total | 12,734 | 12,770 | 12,900 | 0 | 12,900 | 10,195 |

**Notes**

In previous years we have received funding for Section 136 expenditure.

( A description of S136 expenditure  extracted from a paper prepared by T&M DC:

"1.3.2 Members are reminded that the Council resolved to adopt the FAPC scheme, under s136 of the Local Government Act 1972, some many years ago in recognition of the fact that some areas within the borough are parished (and therefore parish councils operate ‘concurrent’ services) and the town of Tonbridge is unparished (and so the Borough Council must provide the ‘concurrent’ services).

1.3.3 In simple terms, residents in parished areas receive services such as play areas, sports grounds and allotments from their parish council and pay an additional level of council tax to the parish council. Residents in Tonbridge, however, receive those same services directly from the Borough Council because there is no town council to provide them.

1.3.4 There is no additional charge on Tonbridge residents and the cost of these ‘local Tonbridge’ services is currently shared by all residents across the borough; so, in order to provide some equity, the Borough Council has traditionally given grants to parish councils to contribute towards the cost of the services in parished areas. During the course of the review and consultation, it became clear that the grants do not cover the full costs in parished areas and, therefore, there remains some inequity in any event.

1.3.5 That said, it is important to remember that there is no obligation to give grants to parish councils under the s136 power, and the Borough Council has absolute discretion as to the amount, if any, it may decide to pay under these arrangements." )

S136 expenditure covers " concurrent" items as described above. In addition more recently T&M DC has provided additional funding to Parish Councils by way of a Council Tax Support Grant but this was not tied specifically to "concurrent" items.

For 2017/18 both the S136 & CTGS expenditure funding has been withdrawn by T&M DC.  Our only sources of income other than the precept will a small amount of website income and a peeppercorn amount of interest.

It may be necessary therefore to increase  our precept in order to offset this funding shortfall.

***Cash Balances ,Reserves and Contingencies***

However it should be noted that our year end cash balance has been increasing year by year:

                        Closing

                        Cash                   Increase

2013/14            £10,095

2014/15            £13,427                £3,332

2015/16            £16,107                £2,680

2016/17(f'cst)   £18,917                £2,810

                                Total Increase:           £8,822