

Shipbourne Village Hall

Annual Report for the year ended 31 March 2015

The Charity

Shipbourne Village Hall (the Trust) is a charitable trust, governed by the terms of a Lease and Trust Deed, dated 19 December 1998. The Trust is the tenant of the Village Hall (the Hall) and the surrounding land, situated on the Green at Shipbourne in Kent, under a 199 year lease at a peppercorn rent.

Purpose

The aim of the Trust is to make the Hall available for hire, primarily by Shipbourne residents and organisations. Beyond this local priority need, the Hall can be hired by any others without distinction. The Hall is limited to events that recognise its quiet residential location.

The trustees intend that the Hall should earn sufficient income to cover all its operating costs.

Activities during Year

During the year the Trust achieved a deficit of £1,940 after settling the cost of damp proofing. When planning the activities for the year, the trustees have considered the Charity Commission's guidance on public benefit.

The Hall has been used by a wide range of different hirers, for a variety of different purposes. The main user is Pipkins Nursery School that takes five mornings and two half afternoons each week. Other users include the Parish Council, WI, PCC, weekly pilates classes and private users.

Trustees and Secretary

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|---------------------------------|------------------------------------------------------|
| Alan Bristow, Chairman | Lynette Sargent, Parish Council, died September 2014 |
| Curtis Galbraith, Secretary | Magdalena Macleod, Pipkins, resigned December 2014 |
| Colleen Coombes | John Boyd, PCC |
| Tony Coombes | Vivienne Packer, PCC |
| Cilla Langdon-Down, Tennis Club | Margaret Thompson, WI |
| Elizabeth Cohen, Parish Council | Susan Streeter, WI, resigned 2 June 2014 |
| Margaret Thompson, WI | Barbara Jones, WI, appointed 2 June 2014 |

Trustee Selection Methods

Trustees are elected or, where indicated in the list of trustees, appointed by one of the organisations which make regular use of the Hall, at the Annual General Meeting. Additional trustees can be co-opted by the existing Committee of Trustees.

Policy on Reserves

The Trust aims to maintain reserves in its General Fund of not less than four months of normal expenditure, to enable the Hall to continue operating if there should be a sharp fall in income, while appropriate arrangements are made. This Fund should, therefore, be not less than £1,750. At 31 March 2015 it amounted to £2,137. The Designated Funds are maintained for specific purposes, as described in the notes to the Accounts.

Trustee

Secretary

A.L.Bristow

C.G.Galbraith

1 June 2015

**Shipbourne Village Hall,
The Green, Shipbourne, Kent. TN11 9PL**

Registered Charity Number: 1074519

Independent Examiner's Report to the Trustees of Shipbourne Village Hall

I report on the accounts of the Trust for the year ended 31 March 2015 that are attached.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- in accordance with the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records, kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

E.N.Ward MA FCA
Shipbourne, Kent.

1 June 2015