

**ST GILES CHURCH, SHIPBOURNE**

**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
OF THE  
PAROCHIAL CHURCH COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2016**

**Churchwardens during Interregnum:**

Vivienne Packer  
Sir Paul Britton

**Bank :**

Santander Commercial Bank  
Bootle

**Independent Examiner:**

Mr A Bristow F.C.A.

**SAINT GILES CHURCH, SHIPBOURNE**  
**Annual Report of the Parochial Church Council**  
**for the year ended 31 December 2016**

**Objectives**

The objectives of The Parochial Church Council (PCC) of St Giles, Shipbourne are to

- promote in the ecclesiastical parish of Shipbourne the whole mission of the Church, pastoral, evangelistic, social and ecumenical; and
- maintain in good order the fabric of St Giles, Shipbourne and its churchyard.

**Review of the year**

2016 was a successful year for St Giles'. The PCC have had due regard to the guidance of the Charity Commission on public benefit. Some highlights of the ways in which we have worked to achieve the church's objectives and to provide benefit to members of the public are set out below.

**Ministry and mission**

*Worship and discipleship*

The church continued to hold a service every Sunday morning at 9.30am: parish communion twice a month, with an average attendance of about 40 people, matins once a month attended by 30-35 people and a monthly family service with an attendance which varied between 50 and 70 people of whom up to a quarter were children. In addition, Holy Communion, using the Book of Common Prayer, is celebrated at 8.00am twice a month, generally with a small congregation of fewer than 10 people.

There were special services to celebrate Christmas, Easter and other church festivals. Highlights of the year included the parish Carol Service on Christmas Eve and the Easter Day, Mothering Sunday and Remembrance Sunday services. Total attendance at the Christmas services was about 450, the same as in 2015. There were 134 present on Easter Sunday morning. Benefice services were held on 5th Sundays, and included a number of services of Choral Evensong.

The church choir continued to be well supported and we now have several children who sing regularly with the choir at the Family Service. The church bells were rung each Sunday morning by a stalwart band of ringers..

There were 7 baptisms during the year, 1 wedding and 7 funerals.

We met on Sunday evenings in Lent in a course of Bible study on Exploring God, devised by our Rector and his wife. We also had a course on Finding Different Ways to Pray led by the Rev Suzanne Carlsson.

Overall, the size of our congregation changed little during the year. Three new people joined us regularly and several others have become occasional attenders. Partially offsetting this, sadly several of our elderly members of the congregation died during the year.

*Children*

Children remain an important part of the life of St Giles.

The family service held once a month, is designed to involve children and their parents and is always well attended. The annual Nativity service before Christmas was again well attended by children and their parents. It is much appreciated that the parents of young families continue

to take responsibility for organising this. Special family services include the Mothering Sunday Service and the Christingle service held on the fifth Sunday in January.

Playchurch is aimed at pre-school and primary school children up to the age of 6 and their parents. It is an opportunity for everyone with young ones to meet and worship at St Giles in a relaxed atmosphere. It is held once a month and lasts about 3/4 hour with Bible stories and craft activities for the children and is an opportunity for parents to have an informal discussion on the week's theme. The number attending remains at two children from one family but it is hoped that this state of affairs can be remedied.

Other activities for children were reorganised as a result of the worship review in 2014 with Boomerang, Messy Church and Rock Solid now taking place as part of Community@4, which is held monthly at Plaxtol church, though attendance by families from Shipbourne is limited. Attendance at the regular family services, however, has continued to increase and the children who attended Boomerang now sing in the choir at these services. They also joined the choir at the Christmas Eve Carol Service.

The Rector took occasional assemblies at Shipbourne School and the school held three services at St Giles' during the year attended by all children and many parents: attendance at the Christmas service was well over 100 people. Building up links with the school should be a priority for our new Rector as, indeed, should drawing more children into the life of the church.

#### *Visitors*

The ministry of welcome should be important to every church. A strength of St Giles' is that it receives an unusually large number of visitors. The church is open in daylight hours every day of the year and all are welcome to use it for prayer or visit it to admire the building. Many of the walkers on the long distance footpath which passes through the churchyard come in and many sign the visitors' book; their appreciative comments are a joy to read. The Farmers Market (see below) brings large numbers of people to the church and in recent years we have had group visits from the Kent Archaeological Society and the University of the Third Age.

#### *The church electoral roll*

Those who regard themselves as regular members of the congregation can apply to be on the Electoral Roll. The church electoral roll is constantly updated throughout the year. At the end of 2016 there were 126 people on the Roll (2015: 131). The reduction in the roll was due to a number of people moving away from the parish and to two deaths. A redacted version of the current register is on display in the church and is available for inspection at the Annual Parochial Church Meeting.

#### *The Deanery Synod*

Nicholas Ward attends meetings of the Shoreham Deanery Synod as a representative of the PCC. Following a period when there was no Rural Dean in post, Rev Tim Hatwell, the vicar of St Peter's Ightham, was installed as Rural Dean on 15 March 2016. The Deanery Synod met twice in the year.

At the September meeting, there was a presentation on the links between Rochester diocese and Tanzania and specifically the link between the parish of Paddock Wood and the parish of Bereko in Tanzania.

In November, the Archdeacon of Tonbridge discussed the strains on the finances of the diocese and the difficulties caused by the shortage of clergy nationally. Work has begun on creating a strategic plan for the whole diocese; Bishop James wants all parishes to be involved.

#### *Our benefice link with All Saints', Chatham*

The benefice link with All Saints, Chatham continued. All Saints is situated in the most deprived area of the diocese. Groups of parishioners visited All Saints and its community centre; our Rector, Andrew Procter, preached at All Saints; and a large party from Chatham joined us one Sunday in the early autumn for worship and a barbeque lunch afterwards at the village hall.

We have set up an arrangement under which we send to Chatham any household goods or furniture which All Saints may require to help needy residents of their parish.

We have maintained our charitable giving of £2500 a year to All Saints to help to meet the cost of their community activities.

We are conscious that with the departure during the year of the priests at both Shipbourne/Plaxtol and All Saints, there is a risk that the relationship between the parishes will wither and we see giving fresh encouragement to the link as a key task for our new Rector.

#### *Retirement of Andrew Procter and the interregnum*

Our Rector, the Reverend Andrew Procter, retired early in October. The occasion was marked by well-attended services at both churches, by a Harvest Supper at the Fairlawne Home Farm which drew over 150 people and by a dinner at the Chaser for Andrew and his wife Elizabeth. They have been a central part of our church's life and we were very sorry to see them go. We wish them a long and happy retirement in their new home at Platt.

We were determined that the inevitable interregnum should make as little difference as possible to the life of our church and benefice. The regular pattern of services has continued unchanged, with quite a number of different visiting priests officiating. We are especially grateful for the help given us by the Reverend Peter Flynn and by the whole ministry team at St Peter and St Paul Tonbridge, who have served us magnificently. We also owe a great debt to Peter Brewin, not only for leading so many of our services but also for the all-round support which he has given us.

With the agreement of the Bishop of Rochester, the parishes of Shipbourne and Plaxtol have appointed an incumbent, two-thirds of whose time will be spent in the benefice and one third on diocesan functions. We have agreed to try to maintain payment of the full parish share as a contribution to overcoming the diocese's financial problems. At the time of writing, the installation of the new Rector is imminent.

#### **Farmers' Market**

Like any retail outlet footfall is the key measurement. For the first time in 6 years we experienced an increase in overall footfall and this despite our biggest problem to persuading customers to visit the market - parking. Convenience is king, as all the supermarkets have found out, and customers are not too keen to walk far to shop, especially in inclement weather.

Our challenge for the future of the market is to increase stallholder sales and improve customer convenience.

Stall fees were down by 4% as a result of a lesser number of stalls. We are proposing to increase stall fees this year to offset this reduction.

Overall expenditure was up by over 39% over 2015 because of our investment in more tables, weights and signs and an exceptional amount of £1,536 for the refurbishment of the Church path. Expenditure in 2017 will be lower especially as we are now being supported by Knight Frank the Estate Agents who have offered us banners, bags, A boards etc in return for their logo being on our publicity materials.

We have continued our donations to the Church and other local organisations and also donated a sum of £500 to each of two farming charities – Send a Cow and the Farming Community Network.

### **Shipbourne Newsletter**

The PCC prepares the monthly parish Newsletter which is distributed without charge to every household in the parish. The Newsletter carries news of current events in the village, a report from the Parish Council and the County Councillor as well as church news. There are articles of local interest including the weather, gardening and local history. The Newsletter and further information on St Giles are on the church web page at [www.shipbourne.com/stgiles.htm](http://www.shipbourne.com/stgiles.htm)

### **Other projects for the community**

The PCC organised various events for the parish.

#### *The Harvest Supper in 2016*

The harvest was celebrated once again as a benefice in October at Home Farm Barn, by kind permission of the Fairlawne Estate. Guests were seated on hay bales at the trestle tables and enjoyed their delicious supper, with a Tribute to our retiring Rector composed and performed by the choir. The evening raised £1000 for church funds

#### *St Giles Fair*

The traditional St Giles Summer Fete arranged for the last Monday in August was a great success. Unlike the previous two years, we had wonderful weather and the Sevenoaks and Tonbridge Training Band played throughout the afternoon which added to the atmosphere. The event raised £3600 for our funds.

With participation in the Kent Churches Ride and Stride event, 2016 was once again a very active year for the church and its members and one which also raised essential funds for St Giles.

### **Fabric and the restoration appeal**

The PCC is responsible for the upkeep of St Giles Church and the surrounding churchyard of about an acre. The detailed work of monitoring the fabric and managing repair and restoration projects is carried out by the Churchwardens and the Fabric Committee. The church's architect, Rena Pitsilli – Graham, provides advice to the Committee as required.

#### *Fabric*

Work continues on the long term restoration programme for St Giles church.

The Church's architect carried out a quinquennial survey of the fabric of the church and churchyard on 15 October 2015. Her inspection report sets out numerous matters which will require attention over coming years. Key points on the fabric of the church include

- Extensive repairs to stonework, particularly on parts of the tower, the stair turret and the eastern gables; much of this work is at a high level requiring scaffolding and will therefore be expensive;
- External decoration of metalwork;
- Stonework and glass repairs to windows.

In 2016, some work was carried out on the fabric of the church:

- A third lightning conductor was fitted on the West gable of the nave, together with an anti-surge device to protect the electrical circuits;

- Repairs were carried out on the roof of the church tower to stop a major leak which had allowed water to penetrate down through the tower.

The PCC instructed the church's architect to prepare a detailed specification for stonework and masonry repairs to the church. The intention is to seek grant funding to supplement the funds available from the church's own resources and to obtain the necessary faculty permission for the work.

Specifications were also prepared for works to the lychgate, and to three important tombs in the churchyard. These works will be carried out in 2017.

There are various cracks to the walls of the South transept (The Lady Vane Chapel), indicating that there has been some subsidence. These have been observed over the last ten years and advice has been provided by a structural engineer and the church's architect. Following advice by the Diocesan Advisory Council, the PCC decided not to underpin the walls, but a crack monitoring system was re-introduced in November 2015 on the advice of the church's architect and civil engineer. This will continue for a further two years.

#### *Fittings*

Further work has been done on the possibility of providing a WC in the churchyard. More work is required to determine whether a water supply and drainage can be supplied at an acceptable cost.

#### *Churchyard*

The PCC's policy for the management of the churchyard is to achieve an informal, rural appearance which balances the need to ensure that everyone can get to the graves easily and enjoy the peace of the churchyard, while encouraging wildlife and widening the diversity of plant life.

Volunteers shared the work of cleaning the church on a regular basis and also assisted with maintaining the churchyard. During the year, a churchyard working party met in April and October to remove vegetation from the base of the church walls and to clear vegetation from some of the most overgrown graves. A contractor mows the grass on a regular basis during the summer.

The churchyard path was resurfaced during the year at a cost of £1,536, a sum which was very generously met by the Farmers' Market.

The plan is to continue the work of clearing the remaining overgrown areas in coming years, to improve the appearance of the churchyard and to enable access to all parts of the churchyard. The main projects are:

- To carry out repairs to the lychgate and some of the historic monuments in the churchyard, and in due course to carry out repairs to the stonework, in line with the recommendations in the 2015 quinquennial survey; and
- To remove brambles and brushwood in the south west corner of the graveyard and to remove excess soil which has accumulated over many years.

#### **Supporting other charities**

The PCC donates a proportion of its income to support other charities. As reported above, £2,500 was earmarked in the year for the All Saints' Chatham Community Project a further amount of £2,465 has been designated out of 2016 net income for distribution to other charities nominated by members of our community. The door to door collection for Christian Aid was organised by members of the church congregation and raised £1,500.

The donations of food received at the Harvest Festival which included tins, non-perishable food, jams, fruit and vegetables were all donated to All Saints in Chatham.

### **Finance**

Total income in the year was £74,875 (2015: £67,348), the increase of £7,527 being principally due to an increase in bequests. Expenditure of £56,800 (2015: £71,599) was £14,799 lower than last year principally because of the work carried out in 2015 on porch stonework repairs and re-ordering the back of the church.

Revenue from normal church resources (General Fund) amounted to £67,158 (2015: £56,509) the increase of £10,649 reflecting a significant bequest and higher one-time donations. Expenditure on normal church activities in 2015 was £51,279 (2015: £54,553), the decrease reflecting lower expenditure on repairs (2015 included a new clock for the church tower). Given the surplus in the year, the PCC feels able to continue to recommend 'tithing' part of its income for charitable purposes. The accumulated surplus on the General Fund at the year end amounted to £82,829, an increase of £15,477 for the year. Much of the surplus is earmarked for use in the restoration programme.

Accounts for the Farmers' Market for the year ended 31st December 2016 are consolidated. Apart from the proceeds from the church stall and the provision of tea and coffees, St. Giles Church derives no direct financial benefit from the market, all surpluses being donated to agricultural charities here and abroad. Owing to the level of control exercised by the Church, however, it is necessary to incorporate these accounts into the official accounts published by the Church.

It is the policy of St. Giles to maintain in the General Fund free reserves at a level which equates to between three and six months unrestricted expenditure. This would provide sufficient funds to cover day to day running costs. Unrestricted funds were maintained in excess of this level.

### **Risk Management**

The PCC reviews periodically the risks affecting its activities, considers the measures taken to minimise these risks and whether any further actions should be taken. The PCC consider that the major risks are that:

- The PCC could in future have insufficient funds to carry on its work, because of a fall in income or an unexpected increase in costs; and
- the fabric of the church could be damaged by storm, subsidence or other cause.

### **Safeguarding**

The PCC has adopted a policy for safeguarding children and vulnerable adults, in accordance with Church of England guidance as set out in the House of Bishops' Policy, Protecting all God's Children. This policy is on display on one of the noticeboards in the Church.

The Parish Children's Representative is Miss Glynis Coates

The Vulnerable Adults' Officer is Sir Paul Britton

### **Structure, Governance and Management**

The PCC of St. Giles, Shipbourne is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a charity exempted by order from registration with the Charity Commission. St. Giles Church is part of a benefice that also includes Plaxtol Parish Church. It is within the Deanery of Shoreham and is part of the Diocese of Rochester within the Church of England.

St. Giles Church is situated at Stumble Hill, Shipbourne, Kent TN11 9PF. The address for

correspondence is The Rectory, The Street, Plaxtol, Kent TN15 0QG.

The members of the PCC are the trustees of the charity and are either appointed ex-officio or elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Rector	The Rev. Andrew D. Procter	Chairman (retired October 2016)
Church Wardens	Mrs Viv Packer	Acting Chairman from October 2016
	Sir Paul Britton	
Secretary	Mrs Mary Perry	
Treasurer	Mr Martyn Williams	
Deanery Synod	Mr. Nicholas Ward	
Elected members	Mr Andrew Boorman	
	Mr John Boyd	
	Mr. Rodney Levett	
	Mrs Kathy Mahoney	
	Mrs Debbie Mason	
	Mrs Helen Leach	

The PCC met six times during 2016 to plan worship, discuss the care of the church building and to prepare other community activities.

The PCC has four sub-committees:-

~ Finance Committee, chaired by the Rector, oversees the finances of St. Giles, monitors income and expenditure, budgets and financial controls.

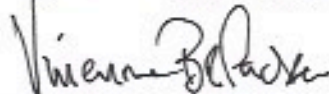
~ Standing Committee, chaired by the Rector, transacts the business of the PCC between its meetings, subject to any directions given by the Council. There are joint meetings with the Standing Committee of Plaxtol PCC to discuss financial and administrative aspects of the ministry, which are shared by the two parishes.

~ Farmers' Market Committee, chaired by Bob Taylor, oversees the running of the St. Giles Farmers' Market.

~ Fabric Restoration Committee, chaired by John Boyd, monitors the fabric of the Church and the upkeep of the churchyard; oversees the regular maintenance of the fabric; manages major works under the restoration appeal programme; and advises on raising funds for restoration projects.

Many people continue to assist the work of St Giles by giving generously of their time and skills and by making donations. The church would not be able to continue its work without their assistance. The PCC are deeply grateful to all these individuals for their continuing generous support.

Signed on behalf of the PCC on 24<sup>th</sup> April 2017



Vivienne Packer

## **Independent Examiner's Report to the PCC of St Giles, Shipbourne**

This report on the Financial Statements of the PCC for the year ended 31 December 2016, which are set out on pages 9 to 14, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and s.145 of the Charities Act 2011 ('the 2011 Act').

### **Respective responsibilities of the PCC and the examiner**

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under section 144(2) of the 2011 Act and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with the examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alan Bristow FCA  
Chartered Accountant  
Budds Oast  
Shipbourne  
Kent



**PAROCHIAL CHURCH COUNCIL OF ST. GILES, SHIPBOURNE**

**STATEMENT OF FINANCIAL ACTIVITIES**

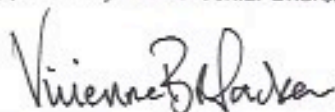
For the year ended 31 December 2016

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	2016	2015
<b>INCOMING RESOURCES</b>						
		£	£	£	£	£
Voluntary income	2(a)	58,286			58,286	47,137
Activities for generating funds	2(b)	6,049		69	6,118	9,143
Income from investments	2(c)		710		710	851
Income from church activities	2(d)	2,823		6,938	9,761	10,217
<b>TOTAL INCOMING RESOURCES</b>		<b>67,158</b>	<b>710</b>	<b>7,007</b>	<b>74,875</b>	<b>67,348</b>
<b>RESOURCES EXPENDED</b>						
Church activities	3(a)	51,279		5,521	56,800	71,599
Raising funds	3(b)				-	-
<b>TOTAL RESOURCES EXPENDED</b>		<b>51,279</b>		<b>5,521</b>	<b>56,800</b>	<b>71,599</b>
<b>NET INCOMING RESOURCES</b>		<b>15,879</b>	<b>710</b>	<b>1,486</b>	<b>18,075</b>	<b>(4,251)</b>
<b>TRANSFERS BETWEEN FUNDS</b>		<b>(402)</b>	<b>1,400</b>	<b>(998)</b>	<b>0</b>	
<b>GAINS AND LOSSES ON INVESTMENTS</b>						
-realised						
-unrealised		2,136	-		2,136	258
<b>NET MOVEMENT IN FUNDS</b>		<b>17,613</b>	<b>2,110</b>	<b>488</b>	<b>20,211</b>	<b>(3,993)</b>
Total funds brought forward at 1 January		86,598	27,931	8,945	123,474	127,467
<b>Total funds carried forward</b>		<b>104,211</b>	<b>30,041</b>	<b>9,433</b>	<b>143,685</b>	<b>123,474</b>

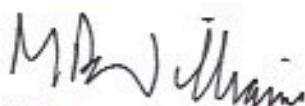
**PAROCHIAL CHURCH COUNCIL OF ST. GILES, SHIPBOURNE**  
**BALANCE SHEET AT 31 DECEMBER 2016**

	Note	2016 £	2015 £
<b>FIXED ASSETS - Investments</b>	4	<u>21,382</u>	<u>19,246</u>
<b>CURRENT ASSETS</b>			
Debtors		10,961	1,386
Cash with Bankers		87,981	80,977
Cash with Diocese - Repair Fund	5	30,041	27,931
Share of Benefice surplus		<u>1,536</u>	<u>932</u>
		130,519	111,226
<b>LIABILITIES</b>			
Creditors - amounts falling due within one year	6	(8,216)	(6,998)
<b>NET CURRENT ASSETS</b>		<u>122,303</u>	<u>104,228</u>
<b>TOTAL NET ASSETS</b>		<u>143,685</u>	<u>123,474</u>
<b>PARISH FUNDS</b>	7		
Unrestricted		104,211	86,598
Designated		30,041	27,931
Restricted		<u>9,433</u>	<u>8,945</u>
		<u>143,685</u>	<u>123,474</u>

Approved by the Parochial Church Council on 24 April 2016 and signed on its behalf by



Vivienne Packer, Churchwarden



Martyn Williams  
Treasurer

## 1. Accounting Policies

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and with the Regulations' 'true and fair view' provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

### Funds

**Restricted Funds** represent donations or grants received for a specific purpose or invited by the PCC for a specific object. The funds may only be expended on the specific purpose for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

**Unrestricted Funds** are general funds which can be used for PCC ordinary purposes.

**Incoming Resources:** These are included in the Statement of Financial Activities (SOFA) when the PCC becomes legally entitled to the benefit of use of the resources; and inflow of economic benefit is probable; and the monetary value can be measured with sufficient reliability.

Planned giving, collections, donations and associated tax refunds are recognised when received. Dividends are accounted for when received and interest accrued. All other income is recognised when receivable. All incoming resources are accounted for gross.

**Expenditure:** Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Grants and donations are accounted for when awarded by the PCC. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Assets:** Consecrated and benefice property of any kind is excluded from the accounts in accordance with the provisions of the Charities Act 2011. Moveable church furnishings, held on special trust by the PCC and listed in the Church's inventory, require a faculty for disposal. For anything acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000, so such expenditure has been written off when incurred. Investments are valued at market value as at 31st December 2016.

# PAROCHIAL CHURCH COUNCIL OF ST. GILES, SHIPBOURNE

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2016

(continued)

	Unrestricted	Designated	Restricted	TOTAL FUNDS	
				2016	2015
	£	£	£	£	£
<b>2 INCOMING RESOURCES</b>					
<b>2(a) Voluntary Income</b>					
Gift Aided donations					
Income tax and VAT recovered	34,335			34,335	32,456
Collections (open plate) at all services	9,504			9,504	10,176
Legacies	3,947			3,947	4,505
	10,500			10,500	-
	58,286			58,286	47,137
<b>2(b) Activities for Generating Funds</b>					
Donations(Appeal)				-	2,500
Donations (Bell Fund)					
Fees			69	69	100
August Fair				-	
Harvest Supper	3,483			3,483	3,170
Friends of Kent Churches Bike ride	962			962	583
Quiz	268			268	275
Other Income	-			-	915
	1,336			1,336	1,600
	6,049		69	6,118	9,143
<b>2(c) Income from Investments</b>					
Dividends and interest					
	-	710		710	851
	-	710		710	851
<b>2(d) Income from church activities</b>					
Fees for weddings and funerals	2,823			2,823	2,794
Ancillary Trading - Farmers' Market			6,938	6,938	7,423
	2,823	-	6,938	9,761	10,217
<b>TOTAL INCOMING RESOURCES</b>	67,158	710	7,007	74,875	67,348

# PAROCHIAL CHURCH COUNCIL OF ST. GILES, SHIPBOURNE

## NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2016

### 3 RESOURCES USED

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
<b>3(a) Church Activities</b>					
<i>Charitable giving</i>					
Friends of Rochester Cathedral	25			25	25
Help for Heroes				-	-
Royal British Legion				-	-
Release International				-	-
All Saints' Church, Chatham				-	-
Swanley Food Bank				-	-
Christians against Poverty				-	-
Canine Partners				-	-
College of St Barnabas				-	-
Send a Cow			500	500	-
Rochester Diocese				-	457
Tanzania Drought Appeal				-	500
Farm Community Network			500	500	500
All Saints' Church, Chatham				-	2,500
Various	10			10	-
To be allocated	2,465			2,465	1,475
	2,500	-	1,000	3,500	5,457
Ministry: diocesan parish share	33,717			33,717	32,332
Parish Share				-	-
Church Running and Maintenance	13,383			13,383	15,491
Printing and stationery	1,679			1,679	2,273
Restoration	-			-	11,613
Farmers' Market Costs			4,521	4,521	4,297
Miscellaneous				-	136
	51,279		5,521	56,800	71,599
<b>3(b) Raising funds</b>					
				-	-
				-	-
<b>TOTAL RESOURCES USED</b>	51,279		5,521	56,800	71,599

### 4 INVESTMENTS

Market Value - 1st January		
Revaluation Gain/(Reduction)	19,246	18,988
Market Value - 31st December	2,136	258
	<u>21,382</u>	<u>19,246</u>

The investments represent the assets of two trust funds held by the Rochester Diocesan Society and Board of Finance as custodian trustee which are invested in the CBF Church of England Investment Fund. At 31 December 2016 the holding was 1,422 shares with a book cost of £3,997 and a market value of £21,382. These are unrestricted funds.

# PAROCHIAL CHURCH COUNCIL OF ST. GILES, SHIPBOURNE

NOTES TO THE FINANCIAL STATEMENTS (continued)  
For the year ended 31 December 2016

## 5 DEBTORS AND PREPAYMENTS

HMRC - Gift Aid Claim  
Payments in Advance

2016 £	2015 £
9,504	-
1,457	1,386
<u>10,961</u>	<u>1,386</u>

## 6 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

Creditors  
Expenses  
Charities

	£
3,773	2,063
4,443	4,935
<u>8,216</u>	<u>6,998</u>

## 7 FUND DETAILS

	Balance 1.1.2016 £	Income £	Expenditure £	Transfers £	Balance 31.12.2016 £
<b>Unrestricted</b>					
General Fund	67,352	67,158	(51,279)	(402)	82,829
Hollam's Bequest	12,046	1,337			13,383
Cazalet Bequest	7,200	799			7,999
	<u>86,598</u>	<u>69,294</u>	<u>(51,279)</u>	<u>(402)</u>	<u>104,211</u>
<b>Restricted</b>					
Restoration Appeal	1,227	0	0		1,227
Upkeep of Graves	0		0		0
Bell Fund	256	69			325
Farmers' Market	7,462	6,938	(5,521)	(998)	7,881
	<u>8,945</u>	<u>7,007</u>	<u>(5,521)</u>	<u>(998)</u>	<u>9,433</u>
<b>Designated</b>					
Church Repair Fund	27,931	710		1,400	30,041
	<u>123,474</u>	<u>77,011</u>	<u>(56,800)</u>	<u>0</u>	<u>143,685</u>

## 8. Analysis of Net Assets by Fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2016 £
Investments	21,382			21,382
Current Assets	91,045	30,041	9,433	130,519
Liabilities: Amounts falling due within one year	(8,216)			(8,216)
	<u>104,211</u>	<u>30,041</u>	<u>9,433</u>	<u>143,685</u>