

**ST GILES CHURCH, SHIPBOURNE**

**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
OF THE  
PAROCHIAL CHURCH COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2015**

**Rector:**

The Reverend Andrew D. Procter  
The Rectory  
The Street  
Plaxtol

**Bank :**

Santander Commercial Bank  
Bootle

**Independent Examiner:**

Mr A Bristow F.C.A.

**SAINT GILES CHURCH, SHIPBOURNE**  
**Annual Report of the Parochial Church Council**  
**for the year ended 31 December 2015**

**Objectives**

The objectives of The Parochial Church Council (PCC) of St Giles, Shipbourne are to

- promote in the ecclesiastical parish of Shipbourne the whole mission of the Church, pastoral, evangelistic, social and ecumenical; and
- maintain in good order the fabric of St Giles, Shipbourne and its churchyard.

**Review of the year**

2015 has been another busy and successful year for our church. Some highlights of the ways in which we have worked to achieve the church's objectives are set out below.

**Ministry and mission**

The church continued to hold a service every Sunday morning at 9.30am. In addition Holy Communion, using the Book of Common Prayer, is celebrated at 8.00am twice a month. Our family services, on the 4th Sunday of each month, regularly have a congregation of over 50. There were special services to celebrate Christmas, Easter and other church festivals. Highlights of the year included the parish Carol Service on Christmas Eve, attended by over 300 people, the Mothering Sunday service attended by 154 people and the Easter Day service with 126 worshippers.

We also held a Baptism, Confirmation and Reaffirmation of Vows service in early January with the Bishop of Rochester presiding, attended by 90 people, the service being the culmination of a course of preparation for four adult and one junior candidates. There were 6 Baptisms during the year, 4 Weddings and 2 Funerals.

*Lent and beyond*

We met on Sunday evenings to study the course produced by the Diocese on Challenging Poverty. This led to us seeking a tie up with All Saints Church in Chatham where we have been able to help fund their Community Café and Drop in Centre. This association led to a Benefice Service when a number of visitors from All Saints joined us for a service in Plaxtol and we learnt about the challenges of a church in one of the most deprived areas of the country.

Following on from the course, as a Benefice, we supported Christian Aid week by undertaking house to house collections which raised over £2500 to help poor people around the world.

*Worship review*

We completed the experimental year following on from the review in 2014, and sent out a questionnaire in October to get some feedback. As a result of this, Community @4 will continue in Plaxtol, whilst at St Giles we will continue with our successful family service format, try to boost numbers for Playchurch, and continue with monthly Matins, which we will seek to publicise across the local area around Tonbridge. Benefice services on 5<sup>th</sup> Sundays have had a good response, so we will continue with these.

*The Deanery Synod*

Nicholas Ward attends meetings of the Shoreham Deanery Synod as a representative of the PCC. Following the retirement of the previous Rural Dean in 2014, there was no Rural Dean in post during 2015, so there were no meetings of the Deanery Synod during the year. A new Rural Dean was installed on 15 March 2016 and it is expected that Synod meetings will resume in due course.



### *The church electoral roll*

Those who regard themselves as regular members of the congregation can apply to be on the Electoral Roll. The church electoral roll is constantly updated throughout the year. At the end of 2015 there were 131 people on the Roll (2014:129 people).

The current register is on display in the church and is available for inspection at the Annual Parochial Church Meeting.

There were no names removed from the roll. Joining the roll this year are -

Anri Martis

Stavros Martis

### *Children*

Children are an important part of the life of St Giles.

The family service held once a month is designed to involve children and their parents and is always well attended. The annual Nativity service before Christmas was again well attended by children and their parents. It is much appreciated that the parents of young families have now taken responsibility for organising this.

The Family Service for Mothering Sunday in March 2015, was special in as much as it was a Benefice service and was enjoyed by over 150 people, 40 of whom were children, many coming from Plaxtol.

Playchurch is aimed at pre-school and primary school children up to the age of 6 and their parents. It is an opportunity for everyone with young ones to meet and worship at St Giles in a relaxed atmosphere. It is held once a month and lasts about 3/4 hour with Bible stories and craft activities for the children and is an opportunity for parents to have an informal discussion on the week's theme. Sadly the numbers attending at the moment have decreased to two children from one family but it is hoped that this state of affairs can be remedied.

Other activities for children were reorganised as a result of the worship review with Boomerang, a club for all children aged 6 to 11 years, Messy Church and Rock Solid (a group aiming to help 11 to 13 year olds as they start out in their lives in their new schools and as teenagers) now taking place as part of Community@4. Incorporating Boomerang into Community @4 was not an unequivocal success, the families preferring to attend only those services held in their own Parish. However, attendance at the regular family services has continued to increase and the children who attended Boomerang and are now growing up, are singing in the choir on these occasions.

### **Farmers' Market**

The weather in 2015 was better than 2014 (on Thursdays !!) but unfortunately overall footfall only improved marginally. However, the downward trend, experienced since 2010, was averted.

As we mentioned last year reduced footfall has a direct impact on producer income and although we lost a few stallholders we gained others. One interesting point is that we didn't lose any of our main stallholders, which perhaps tells us that footfall by itself, does not translate as a true measure of the markets success or failure.

We, the organizers, of the market, and our 18 odd stallholders have two different objectives which must both be met if the market is to have a future. Stallholders need to make sufficient money to make it worthwhile for them to come to the market. Our objectives are to be able to offer the local community a focal point, a place to buy fresh, local produce, as well as helping small food related businesses by offering them a low cost retail outlet. We do this and at the same time raise funds to help the Church improve its 'bottom line'.

However, because of the lack of parking it is unlikely that the number of visitors will expand. In addition, more and more members of the community buy their food on line so if the market

is to remain a viable concern we need to devise different ways of helping these small producers sell their local produce.

This year the market achieved a surplus of £2085 (vs £1,393 in 2014) before charitable donations of £1,000. A donation of £1,041 was also made to St Giles' from selling teas and produce from the church stall. The market also covers the cost of refreshments after Sunday services and has given £545 to support both local events and to attract customers via the prizes we give with our Loyalty card. We replaced signage during the year, purchased coffee making equipment and have made provision for repairs to Church Approach.

We are also able to contribute £1,500 to Church funds by donating it to charity. This year we would like your approval to donate it to Farm Community Network (being an agricultural charity).

Further details of the market are shown on [www.kfma.org.uk](http://www.kfma.org.uk) and then click on Shipbourne.

### **Shipbourne Newsletter**

The PCC prepares the monthly parish Newsletter which is distributed without charge to every household in the parish. The Newsletter carries news of current events in the village, a report from the Parish Council and the County Councillor as well as church news. There are articles of local interest including the weather, gardening and local history. The Newsletter and further information on St Giles are on the church web page at [www.shipbourne.com/stgiles.htm](http://www.shipbourne.com/stgiles.htm)

### **Other projects for the community**

The PCC organised various events for the parish.

#### *The Harvest Supper in 2015*

The harvest was celebrated once again as a benefice in September at Home Farm Barn, by kind permission of the Fairlawne Estate. Guests were seated on hay bales at the trestle tables and enjoyed their delicious supper, with Stephen Hemsted leading enthusiastic community singing!

#### *St Giles Fair*

The traditional St Giles Summer Fete arranged for the last Monday in August was, for the second year running, affected by heavy rain. A scaled down Fete took place under cover and an Autumn Fair was arranged for 2 October, both events proving very enjoyable and raising a marvellous £3,170 for church funds.

With a successful quiz evening, participation in Kent Churches Ride and Stride event and provision of teas for the NGA Gardens Open Day, 2015 was once again a very active year for the church and its members and one which also raised essential funds for St Giles'.

### **Fabric and the restoration appeal**

The PCC is responsible for the upkeep of St Giles Church and the surrounding churchyard of about an acre. The detailed work of monitoring the fabric and managing repair and restoration projects is carried out by the Fabric Committee, which met once during the year on 29 June 2015. The church's architect, Rena Pitsilli – Graham, provides advice to the Committee as required.

#### *Fabric*

Work continues on the long term restoration programme for St Giles church.

Following advice from the church's architect, a contractor restored the plasterwork in the North West porch and carried out necessary repairs, at a cost of £4,613.



There are various cracks in the walls of the South transept (The Lady Vane Chapel), indicating that there has been some subsidence. These have been observed over the last ten years and advice has been provided by a structural engineer and the church's architect. Following advice by the Diocesan Advisory Council, the PCC decided not to underpin the walls, but a crack monitoring system was re-introduced in November 2015 on the advice of the church's architect and civil engineer.

The Church's architect carried out a quinquennial survey of the fabric of the church and churchyard on 15 October 2015 and recorded her findings and recommendations in her inspection report. The architect states in her report: "The PCC is to be congratulated for a significant amount of repair work and improvements undertaken since the last inspection."

The report sets out numerous matters which will require attention over coming years. Key points on the fabric of the church include

- Extensive repairs to stonework, particularly on parts of the tower, the stair turret and the eastern gables; much of this work is at a high level requiring scaffolding and will therefore be expensive;
- External decoration of metalwork;
- Stonework and glass repairs to windows.

The Fabric Committee met after the year end on 15 February 2016 to consider the report and to organise the more urgent repair and maintenance work to be carried out in the coming year. In particular

- the iron gates in the North West porch will be treated and repainted;
- the loose wooden blocks on the floor of the nave will be cleaned and re-fixed securely; and
- steps will be taken to improve the lightning protection system.

There are plans for a small building in the churchyard containing a lavatory. Work on this project continued during the year; the church's architect has provided drawings and on her advice a specialist firm undertook a drain survey. It is hoped that it will be possible to undertake this work when the necessary funds are available.

### *Fittings*

Work on re-ordering the back of the church was completed early in the year. Six of the pews on the South side of the nave were fitted with braked castors, so that they can be pushed forward to create a space for social functions. A joiner inserted drawers and cupboards under the seats of the baptismal screen at the West end of the nave. These provide extra storage to tidy up the West end of the church. This project cost £4,503 and Tonbridge and Malling Borough Council provided a grant of £2,500 towards the cost, for which we are most grateful.

It is hoped to install a servery at the West end of the nave in order better to provide refreshments after services, and we are also investigating the possibility of providing a WC in the churchyard. Further work is required to determine whether a water supply and drainage can be supplied at an acceptable cost.

### *Churchyard*

The PCC's policy for the management of the churchyard is to achieve an informal, rural appearance which balances the need to ensure that everyone can get to the graves easily and enjoy the peace of the churchyard, while encouraging the wildlife and widening the diversity of plant life.



Volunteers shared the work of cleaning the church on a regular basis and also assisted with maintaining the churchyard. During the year, a churchyard working party met in April and October to remove vegetation from the base of the church walls and to clear vegetation from some of the most overgrown graves. A contractor mows the grass on a regular basis during the summer.

A mature cedar tree, which has been a major feature of the churchyard for many years, died during the year. After taking expert advice, the PCC appointed a contractor to fell the tree and this was done during the year.

Some repair work was done to the Church Approach during the year and after a contribution from the neighbouring Chaser Inn, the Farmers' Market paid the net cost of £1,854.

The plan is to continue the work of clearing the remaining overgrown areas in coming years, to improve the appearance of the churchyard and to enable access to all parts of the churchyard. The main projects are

- To remove vegetation from the churchyard walls and some of the historic monuments in the churchyard, and in due course to carry out repairs to the stonework, in line with the recommendations in the 2015 quinquennial survey; and
- To remove brambles and brushwood in the south west corner of the graveyard and to remove excess soil which has accumulated over many years.

#### **Supporting other charities**

The PCC donates a proportion of its income to support other charities, subject to meeting its own operating requirements and retaining an appropriate level of reserves in accordance with its reserves policy. Donations of £500 each to nine charities (Canine Partners, Release International, The Scott Project, The College of St Barnabas, Christians Against Poverty, Swanley Food Bank, All Saints' Chatham Community Project, Royal School of Church Music and Mission Aviation Flying) were made in 2015 out of 2014 and 2013 income. In 2015, donations totalling £3,000 have been made to All Saints' Church, Chatham Community Project and The Archbishop of Rochester's Diocesan Fund. A further amount of £1,500 has been designated out of 2015 income for distribution to other charities nominated by members of our community.

The donations of food received at the Harvest Festival focused on tins and non perishable goods, which were given to the Tonbridge Foodbank.

#### **Finance**

Total income in the year was £67,348 (2014: £60,949), the increase of £6,399 being principally due to an increase in one-time gift-aided donations. Expenditure of £71,599 (2014: £59,978) was £11,621 higher than last year principally because of the work carried out on porch stonework repairs and re-ordering the back of the church.

Revenue from normal church resources (General Fund) amounted to £56,509 (2014: £51,484) the increase of £5,025 reflecting higher one-time donations and VAT reclaimed on repairs. Expenditure on normal church activities in 2015 was £54,553 (2014: £50,986), the increase reflecting a higher sum spent on repairs, including a new clock for the church tower. Despite the reported deficit in the year (which is met in full from the Restoration Appeal Fund), the PCC feels able to continue to recommend 'tithing' part of its income for charitable purposes. The accumulated surplus on the General Fund at the year end amounted to £67,352, an increase of £1,597 for the year. Much of the surplus is earmarked for use in the restoration programme.

Accounts for the Farmers' Market for the year ended 31st December 2015 are consolidated. Apart from the proceeds from the church stall and the provision of tea and coffees, St. Giles Church derives no direct financial benefit from the market, all surpluses being donated to agricultural charities here and abroad. Owing to the level of control exercised by the Church, however, it is necessary to incorporate these accounts into the official accounts published by the Church.

It is the policy of St. Giles to maintain in the General Fund free reserves at a level which equates to between three and six months unrestricted expenditure. This would provide sufficient funds to cover day to day running costs. Unrestricted funds were maintained in excess of this level.

### **Risk Management**

During the year, the PCC reviewed the risks affecting its activities and has taken steps to ensure that appropriate measures have been taken to minimise these risks.

### **Safeguarding**

The PCC has adopted a policy for safeguarding children and vulnerable adults, in accordance with Church of England guidance as set out in the House of Bishops' Policy, Protecting all God's Children. This policy is on display on one of the noticeboards in the Church.

The Parish Children's Representative is Miss Glynis Coates

The Vulnerable Adults' Officer is Sir Paul Britton

### **Structure, Governance and Management**

The PCC of St. Giles, Shipbourne is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a charity exempted by order from registration with the Charity Commission. St. Giles Church is part of a benefice that also includes Plaxtol Parish Church. It is within the Deanery of Shoreham and is part of the Diocese of Rochester within the Church of England.

St. Giles Church is situated at Stumble Hill, Shipbourne, Kent TN11 9PF. The address for correspondence is The Rectory, The Street, Plaxtol, Kent TN15 0QG.

The members of the PCC are the trustees of the charity and are either appointed ex-officio or elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Rector	The Rev. Andrew D. Procter	Chairman
Church Wardens	Mrs Viv Packer	
	Sir Paul Britton	
Secretary	Mrs Mary Perry	
Treasurer	Mr Martyn Williams	
Deanery Synod	Mr. Nicholas Ward	
Elected members	Mr Andrew Boorman	
	Mr John Boyd	
	Mr. Rodney Levett	
	Mrs Kathy Mahoney	
	Mrs Debbie Mason	
Co-opted member	Mrs Helen Leach (co-opted September 2015)	

The PCC met six times during 2015 to plan worship, discuss the care of the church building and to prepare other community activities.

The PCC has four sub-committees:-

~ Finance Committee, chaired by the Rector, oversees the finances of St. Giles, monitors income and expenditure, budgets and financial controls.

~ Standing Committee, chaired by the Rector, transacts the business of the PCC between its meetings, subject to any directions given by the Council. There are joint meetings with the Standing Committee of Plaxtol PCC to discuss financial and administrative aspects of the ministry, which are shared by the two parishes.

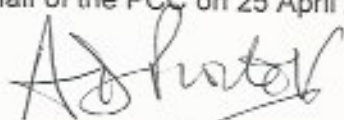


~ Farmers' Market Committee, chaired by Bob Taylor, oversees the running of the St. Giles Farmers' Market.

~ Fabric Restoration Committee, chaired by John Boyd, monitors the fabric of the Church and the upkeep of the churchyard; oversees the regular maintenance of the fabric; manages major works under the restoration appeal programme; and advises on raising funds for restoration projects.

Many people continue to assist the work of St Giles by giving generously of their time and skills and by making donations. The church would not be able to continue its work without their assistance. The PCC are deeply grateful to all these individuals for their continuing generous support.

Signed on behalf of the PCC on 25 April 2016

A handwritten signature in black ink, appearing to read 'A. Procter', written over a horizontal line.

The Reverend Andrew D. Procter



## **Independent Examiner's Report to the PCC of St Giles, Shipbourne**

This report on the Financial Statements of the PCC for the year ended 31 December 2015, which are set out on pages 7 to 12, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and s.145 of the Charities Act 2011 ('the Act').

### **Respective responsibilities of the PCC and the examiner**

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### **Basis of this report**

My examination was carried out in accordance with the General Directions given under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with the examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
  - to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met;
- or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alan Bristow FCA  
Chartered Accountant  
Budds Oast  
Shipbourne  
Kent

**PAROCHIAL CHURCH COUNCIL OF ST. GILES, SHIPBOURNE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
For the year ended 31 December 2015

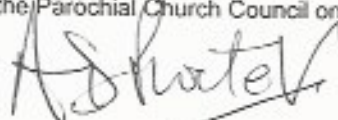
	Note	Unrestricted Funds	Designated Funds	Restricted Funds	2015	2014
<b>INCOME</b>						
		£	£	£	£	£
Income from donors	2(a)	47,137			47,137	42,861
Other voluntary income	2(b)	9,337		2,600	11,937	10,073
Income from investments	2(c)	35	816		851	807
Income from charitable and ancillary trading	2(d)			7,423	7,423	7,208
<b>TOTAL</b>		<b>56,509</b>	<b>816</b>	<b>10,023</b>	<b>67,348</b>	<b>60,949</b>
<b>EXPENDITURE</b>						
Activities relating to the work of the church	3(a)	52,280		17,046	69,326	56,149
Church management and administration	3(b)	2,273			2,273	3,829
<b>TOTAL EXPENDITURE</b>		<b>54,553</b>		<b>17,046</b>	<b>71,599</b>	<b>59,978</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>1,956</b>	<b>816</b>	<b>(7,023)</b>	<b>(4,251)</b>	<b>971</b>
<b>TRANSFERS BETWEEN FUNDS</b>		<b>(359)</b>	<b>1,400</b>	<b>(1,041)</b>	<b>0</b>	
<b>GAINS AND LOSSES ON INVESTMENTS</b>						
-realised						
-unrealised		258	-		258	960
<b>NET MOVEMENT IN FUNDS</b>		<b>1,855</b>	<b>2,216</b>	<b>(8,064)</b>	<b>(3,993)</b>	<b>1,931</b>
Balances brought forward at 1 January		84,743	25,715	17,009	127,467	125,536
<b>Balances carried forward at 31 December</b>		<b>86,598</b>	<b>27,931</b>	<b>8,945</b>	<b>123,474</b>	<b>127,467</b>



**PAROCHIAL CHURCH COUNCIL OF ST. GILES, SHIPBOURNE**  
**BALANCE SHEET AT 31 DECEMBER 2015**

	Note	2015 £	2014 £
<b>FIXED ASSETS - Investments</b>	4	19,246	18,988
<b>CURRENT ASSETS</b>			
Cash with Bankers		80,977	87,342
Cash with Diocese - Repair Fund		27,931	25,715
Other Bequest Accounts		0	136
Debtors	5	1,386	2,609
Joint Account		932	239
		111,226	116,041
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	6	(6,998)	(7,562)
<b>NET CURRENT ASSETS</b>		104,228	108,479
<b>TOTAL NET ASSETS</b>		123,474	127,467
<b>PARISH FUNDS</b>	7		
Unrestricted		86,598	84,743
Designated		27,931	25,715
Restricted		8,945	17,009
		123,474	127,467

Approved by the Parochial Church Council on 16 March 2015 and signed on its behalf by



Reverend Andrew D. Procter



Martyn Williams  
Treasurer

# PAROCHIAL CHURCH COUNCIL OF ST. GILES SHIPBOURNE

## Notes to the Financial Statements for the year ended 31st December 2015

### 1. Accounting Policies

The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (charities SORP FRSSE) effective 1 January 2015 and applicable accounting standards.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value as at the 31st December 2015. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body nor those that are informal gatherings of Church members.

#### Funds

**Restricted Funds** represent donations or grants received for a specific purpose or invited by the PCC for a specific object. The funds may only be expended on the specific purpose for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

**Unrestricted Funds** are general funds which can be used for PCC ordinary purposes.

**Income:** Planned giving, collections, donations and associated tax refunds are recognised when received. Dividends are accounted for when received and interest accrued. All other income is recognised when receivable. All incoming resources are accounted for gross.

**Expenditure:** Grants and donations are accounted for when awarded by the PCC. The diocesan parish share is accounted for when paid. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Assets:** Consecrated and benefice property of any kind is excluded from the accounts in accordance with the provisions of the Charities Act 2011. Moveable church furnishings, held on special trust by the PCC and listed in the Church's inventory, require a faculty for disposal. For anything acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000, so such expenditure has been written off when incurred. Investments are valued at market value as at 31st December 2015.



# PAROCHIAL CHURCH COUNCIL OF ST. GILES, SHIPBOURNE

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2015 (continued)

	Unrestricted	Designated	Restricted	TOTAL FUNDS	
				2015	2014
	£	£	£	£	£
<b>2 INCOMING RESOURCES</b>					
<b>2(a) Voluntary Income</b>					
Gift Aided	32,456			32,456	28,934
Income tax and VAT recovered	10,176			10,176	8,424
Collections (open plate) at all services	4,505			4,505	5,503
	<u>47,137</u>			<u>47,137</u>	<u>42,861</u>
<b>2(b) Activities for Generating Funds</b>					
Donations(Appeal)			2,500	2,500	1,305
Donations (Bell Fund)			100	100	156
Fees	2,794			2,794	3,820
August Fair	3,170			3,170	2,423
Harvest Supper	583			583	687
Jubilee/Summer Dance				-	-
Friends of Kent Churches Bike ride	275			275	329
Quiz	915			915	-
Lent lectures	-			-	257
Other Income	1,600			1,600	1,096
	<u>9,337</u>		<u>2,600</u>	<u>11,937</u>	<u>10,073</u>
<b>2(c) Income from Investments</b>					
Dividends and interest	35	816		851	807
	<u>35</u>	<u>816</u>		<u>851</u>	<u>807</u>
<b>2(d) Other Income Resources</b>					
Ancillary Trading - Farmers' Market			7,423	7,423	7,208
			<u>7,423</u>	<u>7,423</u>	<u>7,208</u>
<b>TOTAL INCOMING RESOURCES</b>	<u>56,509</u>	<u>816</u>	<u>10,023</u>	<u>67,348</u>	<u>60,949</u>

# PAROCHIAL CHURCH COUNCIL OF ST. GILES, SHIPBOURNE

## NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2015

### 3 RESOURCES USED

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
<b>3(a) Church Activities</b>					
Charitable giving					
Friends of Rochester Cathedral					
Help for Heroes	25			25	20
Royal British Legion				-	259
Release International				-	260
All Saints' Church, Chatham				-	232
Swanley Food Bank				-	500
Christians against Poverty				-	500
Canine Partners				-	500
College of St Barnabas				-	500
Mission Aviation Fellowship				-	500
Rochester Diocese				-	500
Tanzania Drought Appeal	457			457	-
Farm Community Network			500	500	-
All Saints' Church, Chatham			500	500	-
Various	2,500			2,500	-
To be allocated	1,475		545	545	-
				1,475	216
Contribution to stipend and expenses-paid into Joint account with Plaxtol see separate accounts	4,457	-	1,545	6,002	3,987
Parish Share	32,332			32,332	20,388
Church Running and Maintenance	-			-	10,830
Church Music	15,101			15,101	11,582
Restoration	390			390	370
Farmers' Market Costs			11,613	11,613	3,776
Miscellaneous			3,752	3,752	5,216
			136	136	-
	52,280		17,046	69,326	56,149
<b>3(b) Church management and administration</b>					
Administration	2,273			2,273	3,829
	2,273	-	-	2,273	3,829
<b>TOTAL RESOURCES USED</b>	54,553		17,046	71,599	59,978
<b>4 INVESTMENTS</b>					
Market Value - 1st January				18,988	18,028
Revaluation Gain/(Reduction)				258	960
Market Value - 31st December				19,246	18,988

Income from these investments is transferred to the Church Repair Fund



# PAROCHIAL CHURCH COUNCIL OF ST. GILES, SHIPBOURNE

## NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31 December 2015

	2015 £	2014 £
<b>5 DEBTORS</b>		
HMRC - Gift Aid Claim		-
Payments in Advance	1,386	2,609
	<u>1,386</u>	<u>2,609</u>

## 6 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

Creditors		£
Expenses	2,063	2,559
Charities	4,935	5,003
	<u>6,998</u>	<u>7,562</u>

## 7 FUND DETAILS

	Balance 1.1.2015 £	Income £	Expenditure £	Transfers £	Balance 31.12.2015 £
<b>Unrestricted</b>					
General Fund	65,755	56,509	(54,553)	(359)	67,352
Hollam's Bequest	11,884	162			12,046
Cazalet Bequest	7,104	96			7,200
	<u>84,743</u>	<u>56,767</u>	<u>(54,553)</u>	<u>(359)</u>	<u>86,598</u>
<b>Restricted</b>					
Restoration Appeal	10,340	2,500	(11,613)		1,227
Upkeep of Graves	136		(136)		0
Bell Fund	156	100			256
Farmers' Market	6,377	7,423	(5,297)	(1,041)	7,462
	<u>17,009</u>	<u>10,023</u>	<u>(17,046)</u>	<u>(1,041)</u>	<u>8,945</u>
<b>Designated</b>					
Church Repair Fund	25,715	816		1,400	27,931
	<u>127,487</u>	<u>67,606</u>	<u>(71,599)</u>	<u>0</u>	<u>123,474</u>

## 8. Analysis of Net Assets by Fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2015 £
Investments	19,246			19,246
Current Assets	74,350	27,931	8,945	111,226
Liabilities: Amounts falling due within one year	(6,998)			(6,998)
	<u>86,598</u>	<u>27,931</u>	<u>8,945</u>	<u>123,474</u>